



# **Annual Report 2022**

Prepared By  
**Planning and Research Department**  
**Research Section**  
**2023**





*In the name of Allah Almighty the  
Merciful and Compassionate*





**His Highness, the Emir of the State of Kuwait  
Sheikh/ Nawaf Al-Ahmad Al-Jaber Al-Sabah**

May Allah Protect Him



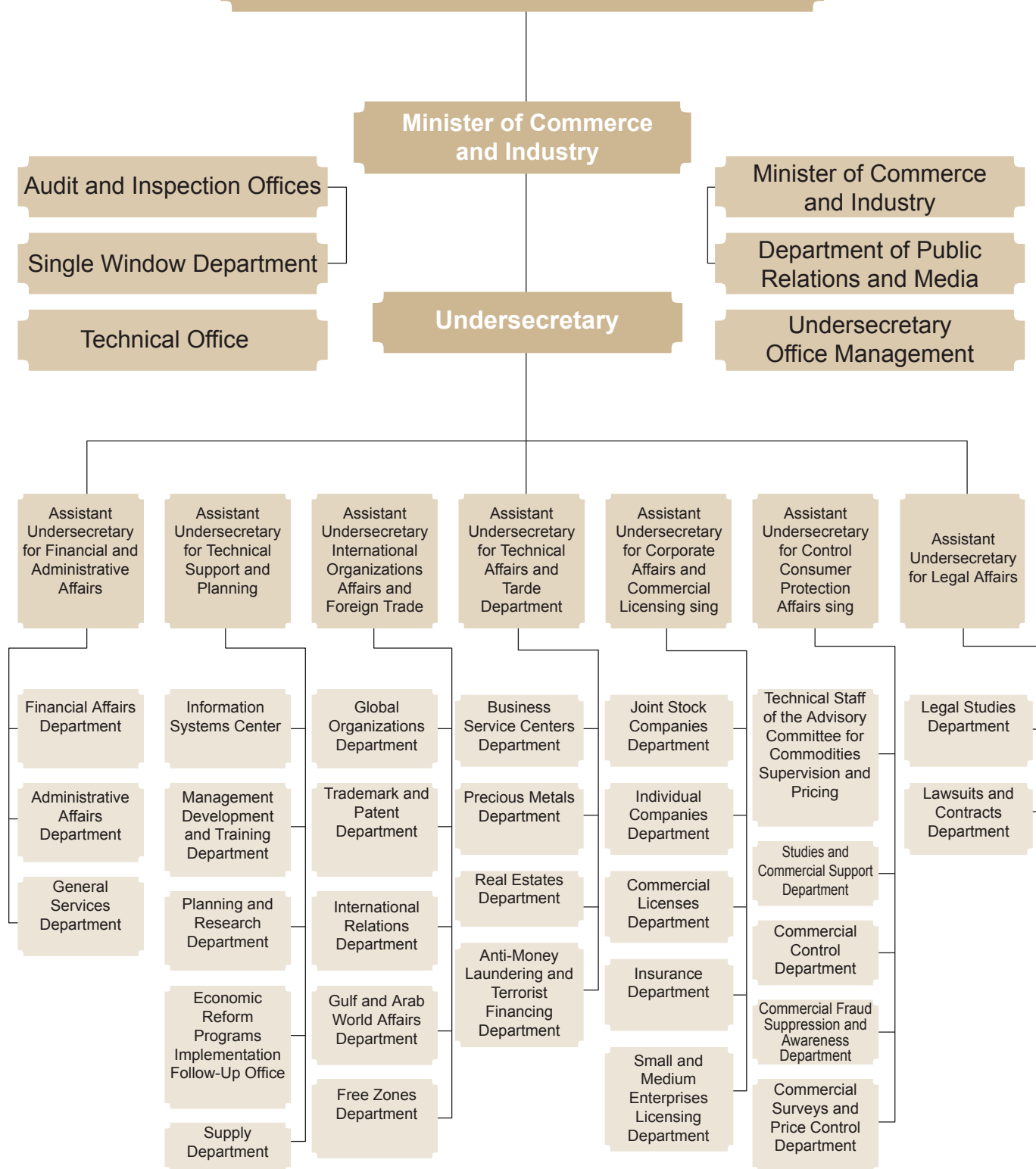


**His Highness, the Crown Prince of the State of Kuwait  
Sheikh/ Mishaal Al-Ahmad Al-Jaber Al-Sabah**

May Allah Protect Him



## MINISTRY' STRUCTURE





## Speech of the Minister of Commerce and Industry



Under the guidance of our wise leadership, the Ministry of Commerce and Industry is keen to achieve sustainable economic development and ensure the continuation of decent living for its people, generation after another.

Among its key priorities, the Ministry of Commerce and Industry has established the provision of a proper business climate in both commercial and economic sectors to build a strong production base to achieve economic growth; a matter that could be attained by supporting the Ministry's plans that aim at diversifying sources of import and ensuring and facilitating the flow of goods and commodities into the markets, with appropriate quality and prices, in light of the high cost of living and shortage of supplies the entire world is suffering from.

The Ministry has also created an appropriate business environment and provided it with smart electronic services that facilitate the procedures set for establishing companies in the state, in addition to developing laws that allow the implementation of projects in all sectors and activities. In parallel, the Ministry is striving to establish ambitious plans to develop commerce sector to contribute to consolidating the position of the State of Kuwait in the Gulf and globally. We pray to Allah Almighty to grant us success and to bless everyone's endeavors to serve our beloved state, under the ruling of His Highness the Emir of the state and His Highness the trusted Crown Prince, may Allah bless and protect them.

**Mohammed Al-Aiban,  
Minister of Commerce and Industry**



## Table of Contents

<b>MINISTRY' STRUCTURE.....</b>	<b>8</b>
<b>Speech of the Minister of Commerce and Industry .....</b>	<b>9</b>
<b>Introduction .....</b>	<b>11</b>
<b>Ministry's Vision.....</b>	<b>12</b>
<b>Ministry's Mission .....</b>	<b>12</b>
<b>Values.....</b>	<b>12</b>
<b>Part (I) Minister's Office .....</b>	<b>13</b>
<b>PART (II) LEGAL AFFAIRS .....</b>	<b>19</b>
<b>PART (III) CONTROL AND CONSUMER PROTECTION AFFAIRS .....</b>	<b>21</b>
<b>PART (IV) COMPANIES AND COMMERCIAL LICENSES .....</b>	<b>28</b>
<b>PART (V) INTERNATIONAL ORGANIZATIONS AND FOREIGN TRADE.....</b>	<b>37</b>
<b>Part (VI) International Organizations and Foreign Trade .....</b>	<b>44</b>
<b>Part (VII) Financial and Administrative Affairs .....</b>	<b>57</b>
<b>Part VIII Technical Support and Planning.....</b>	<b>69</b>
<b>Key Ministerial and Administrative Resolutions Issued During the Year 2022.....</b>	<b>84</b>
<b>Means of Communication with the Ministry of Commerce and Industry .....</b>	<b>88</b>



## **Introduction**

The Ministry of Commerce and Industry works to create a proper business and industrial environment, ensure the flow of goods and services and secure a permanent and continuous strategic stock, in addition to facilitating commercial work procedures, protecting consumers, investigating competition conditions, preventing monopoly and price gouging and guaranteeing goods and services' conformity with Gulf and global standards.

Creating and developing business and industrial environment, ensuring the control of the state's strategic stock and the permanent natural flow of goods and services, simplifying the necessary business-related procedures, maintaining and protecting consumers' rights, enforcing controls that guarantee fair competition in commercial sector for entrepreneurship, preventing monopoly, controlling markets and prices against illegal increases, applying the necessary standards to commercial and service materials and subjecting them to advanced controls, regulations and mechanisms.



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### Ministry's Vision

Facilitating doing business and sustaining the provision of goods and services to citizens.

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### Ministry's Mission

Achieving electronic services and smart applications for practicing business, protecting consumer rights and the state's financial system against suspicious operations with national leaders.

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### Values

1. Innovation.
2. Sustainability.
3. Integration.
4. Competitiveness.
5. Excellence and Team Spirit.

**Part (1)**  
**Minister's Office**





## First: Public Relations and Media Department

1. Publication of (30) paid advertisements in daily newspapers.
2. Management and development of the Ministry's social media accounts (Twitter and Instagram), promoting the level of interaction with the public and with the Ministry's local events on social media, as well as promoting and announcing the Ministry's achievements through these accounts.
3. Formation the Ministry's official football team, participating in the Ministries League for the second time in its history, with a view to encourage sports activity and community participation by youth in the Ministry.
4. Preparation and issuance of the daily bulletin of the Minister and the Ministry's leaders.
5. Providing social media staff with a special management course (talkwalker), training them on a special screen for social media website.
6. Special social media course through the Council of Ministers.
7. Receipt of fifteen (15) ambassadors from GCC Member States, sisterly and friendly states to HE the Minister.
8. Twelve (12) entertainment summer activities (café).
9. Changing the design of social media posts.
10. (Yaheq Lak) "You Have the Right" campaign, which aims to educate consumers about their rights.
11. Meeting of the media team in the General Secretariat of the Council of Ministers, headed by Tariq Al-Mezrem, where the efforts exerted by the team members and the posts designs were praised.
12. Activating a WhatsApp group that includes a representative from each sector and department of the Ministry to respond to the inquiries and complaints received on social media.
13. Publishing (45) ministerial resolutions in the Official Gazette - Kuwait Al-Yaum.
14. Honoring the leadership of the Ministry and the entities affiliated with His Excellency the Minister at the end of the term.

## Second: Audit and Inspection Office

- 1) The main objective of the internal audit function is to provide an independent and objective assurance that aims to add assistive value to the Ministry to achieve its objectives, through developing a clear methodology for evaluating and improving the efficiency of the Internal Control and Governance Department.
- 2) Audit and Inspection Office also reviews information accuracy and integrity, compliance with policies and regulations, asset protection and effective economic use of resources and established operational goals and objectives.
- 3) Carrying out administrative and financial audit work, indicating any obstacles or difficulties that may hinder the work of the departments, and proposing appropriate solutions and recommendations for them through the final reports submitted to His Excellency the Minister.



**First:**

The Department has developed a plan according to a strategy and a clear vision to work as an integrated system, activate supervisory work and evaluate the extent of sectors' commitment to carrying out the work entrusted thereto. The following Departments have been audited:

1. Department of Follow-Up Procedures for Implementing the Economic Reform Program.
  2. Information Systems Center Department.
- Reports of these Departments have been submitted to the Minister.
3. Special reports issued based on the Minister's instructions.

**Second:**

Preparing the Annual Plan of the Audit and Inspection Department, submitting it to the Minister.

**Third:**

Preparing responses to the letters received from the Audit Bureau.

**Fourth:**

Preparing responses to the memos and notes received from all Departments affiliated with the Ministry.

**Fifth:**

Assigning the Department's staff to undertake field visits to some of the Ministry's external departments and centers to carry out tasks entrusted thereto by the Department.

**Third: Single Window Department****Statistics of companies and licenses for mobile vehicles from 01/01/2022 to 31/12/2022:****Total registered applications for incorporation:**

New Applications	Rejected	Approved	Total
0	0	0	0

**Applications approved after reviewing:**

Cancelled	Companies Incorporated	Companies Under Incorporation	Cancelled
0	0	0	0

**Mobile vehicles licenses:**

Companies Incorporated	Submitted Applications	Issued Licenses	Applications Under Issuance
0	92	66	0



## Second: Statistics of companies and free micro licenses for vehicles from 01/01/2022 to 31/12/2022:

### Total registered incorporation applications

New Applications	Rejected	Approved	Total
1	972	406	1379

### Applications approved after reviewing:

Cancelled	Companies Incorporated	Companies Under Incorporation	Approved
92	266	48	406

### Free licenses are very small:

Companies Incorporated	Submitted Applications	Issued Licenses	Applications Under Issuance
266	310	275	14

## Statistics for the period from 01/01/2022 to 31/12/2022: Incorporation:

### Total registered incorporation applications

New Applications	Rejected	Approved	Total
7	28481	20067	48555

### Total applications approved after reviewing:

Cancelled	Companies Incorporated	Companies Under Incorporation	Approved
3788	13280	3040	20067

## Licenses

### Total registered licenses applications

Applications in Progress	Total Issued Licenses	Total Submitted Applications
1600	44501	35141



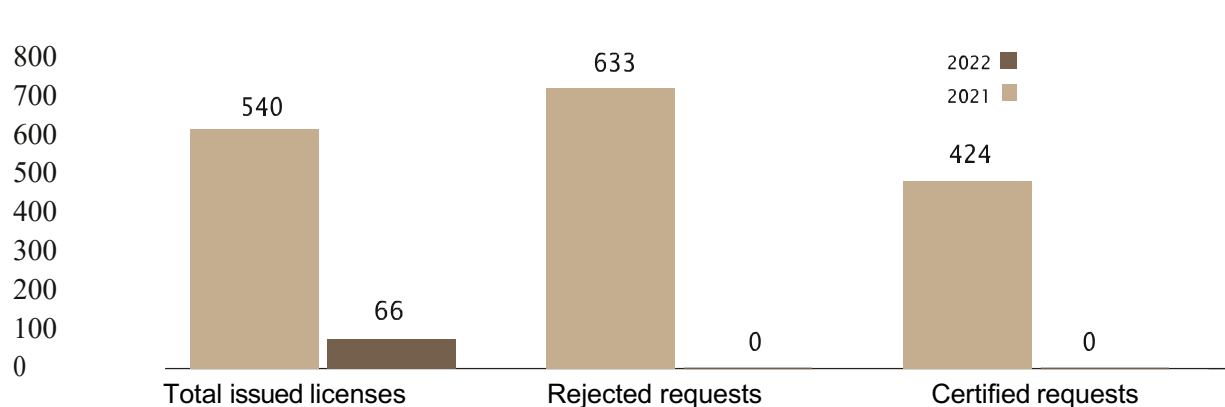


## Statistics on the number of single window transactions implemented during the year 2022 compared to the year 2021

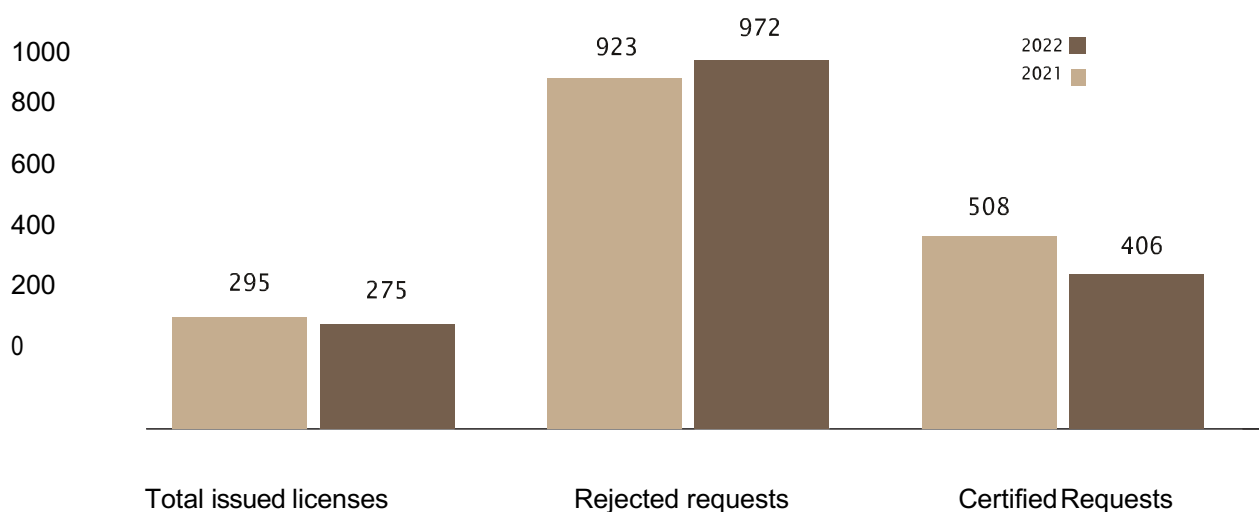
Transactions		Approved Incorporation Applications	Rejected Incorporation Applications	Total Issued Licenses
Partnerships	2022	20067	28481	44507
	2021	20409	18143	26190
	% of Change	-2%	57%	70%
Mobile Vehicles Licenses	2022	0	0	66
	2021	424	633	540
	% of Change	-100%	-100%	-88%
Micro companies	2022	406	972	275
	2021	508	923	295
	% of Change	-20%	5%	-7%



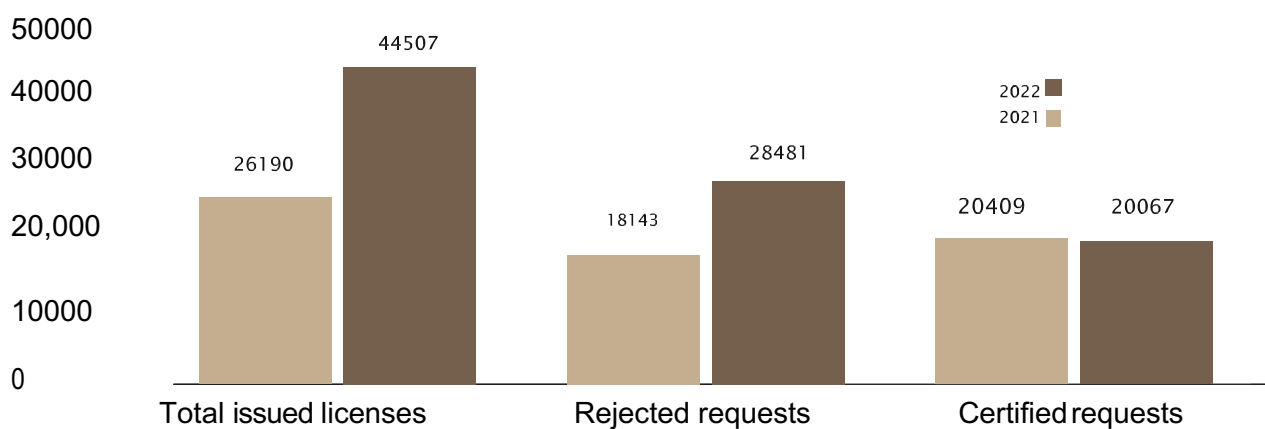
### Number of single-window transactions for mobile vehicle licenses in 2022 compared to 2021



### Number of single window transactions for Micro Companies in 2022 compared to 2021



### Number of single window transactions for private companies in 2022 compared to 2021



**PART (2)**  
**LEGAL AFFAIRS**



**Lawsuits and Contracts Management for 2022:**

S #	Incoming Letters	Attachment Report	Tenders	Biddings	Direct Order	Letters of Implementation
1	12242	1196	22	39	12	56

Archiving lawsuits from 2015 to 2022 is completed.

**Legal Studies Department for the year 2022:****First: Fatwa and Opinion Section**

S #	Entity	Number
1	Companies and Commercial Licenses Sector	273
2	Single Window Department	62
3	Commercial Control and Consumer Protection Sector	11
4	Financial and Administrative Affairs Sector	8
5	International Organizations and Foreign Trade Affairs Sector	6
6	Technical Affairs Sector	5
7	Insurance Regulatory Unit	3
8	Other Entities	72
9	Undersecretary's Office Entities	9
Total		449

**Second: Research and Studies Section**

1	The Right to view	136
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**Third: Grievances Section**

1	Grievances	65
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**Third: Administrative Investigations Section**

1	Administrative investigations	40
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## PART (3)

# CONTROL AND CONSUMER PROTECTION AFFAIRS





## First: Studies and Commercial Support Department

The Department conducts inspection rounds and monitors prices through cooperative societies and parallel markets.

This is in addition to keeping an eye on prices in the different seasons to ensure keeping them within limits, monitoring seasons exploitation by outlets, protecting consumers and applying market laws and regulations.

## Second: Department of Technical Staff of the Advisory Committee for Commodities and Prices Oversight

- Linking cooperative entities and central markets through an automated program to oversight consumer prices for basic foodstuffs.
- Following up and forming work teams to follow up on food markets for the holy month of Ramadan to maintain and stabilize foodstuff prices for consumers.
- Following up construction markets for construction materials for consumers of (iron/ cement/ bricks, etc) materials.

Average price of construction materials from 01 January to 29 December 2022 in the price oversight system:

Item	Average Price
Kuwaiti iron, size 8 to 20 ml	233.393
Imported iron, size 8 to 20 ml	227.861
Black plywood 18 ml	10.538
3 meter square wood, size 6x6 mm	1.840
3 meter square wood, size 8x8 mm	3.306
3 meter washed sand (with transportation fees)	19.310
3 meters aggregate (with transportation fees)	40.741
Black bricks 1000 pieces	111.367
White brick 1 meter	22.329
Pressed black cement	0.963
Pressed white cement	2712



### Third: Consumer Protection

Consumer Protection is one of the effective supervisory entities in the process of protecting society members against exploitation and combating fraud, so as to ensure their safe transactions when purchasing their needs of goods and the services they deal with. This is in addition to improving their intellectual status through awareness and ensuring the right of workers in the commercial sector in a manner that guarantees commercial activities' freedom of practice and fair competition.

In light of the above, the responsibility of the Ministry of Commerce and Industry, represented by the Consumer Protection Department, is determined by the laws implemented by that Department:

- Law No. (2) of (1995), and the laws amending it, regarding sale prices.
- Law No. (20) of (1976), and the laws amending it, regarding the suppression of fraud in commercial transactions.
- Law No. (10) of (1979), and the laws amending it, regarding the supervision of trade in goods and setting the prices of some of them.
- Decree No. (23) of (1980) regarding the supervision and control of metals and precious stones.

Stemming from the Ministry's keenness to protect consumers against fraud, and for public interest, Resolution No. (368) of (1988) has been issued to form a committee to study consumer protection laws in order to indicate deficiencies therein or any application problems, as well as to suggest appropriate solutions to remedy or overcome such problems. During the year (1989), the committee has reviewed all aforementioned laws and submitted its proposals on the amendments required thereto.

In addition to the above, the Ministry pays great attention to the efforts exerted to enhance its procedures set for protecting consumers and combating commercial fraud in all forms, through the agencies and centers affiliate thereto, covering various regions, as well as by organizing continuous inspection campaigns on markets, receiving complaints from the public and addressing them pursuant to the legal procedures in place. This is in addition to issuing simplified pamphlets to educate consumers about their rights and duties. The following are the key achievements attained in this regard:

#### Discounts and Prices

- Announced sale transactions (goods - services - crafts) recorded 175 transactions, with an increase estimated at approximately 40% for the year 2021.
- Sale activities have recorded a noticeable increase during 2022, estimated at about 18%, with transactions amounted to (1056), compared to (1284) transactions in 2021.
- Special Offer transactions (in cooperative societies / supermarkets) have witnessed (317) transactions in 2022, with an estimated increase of about 30% compared to 2021.
- The number of Special Offer transactions (in commercial shops) amounted to (43), with an obvious decrease of about 48% compared to last year.
- Distribution Offers (coupon, brochure, discount brochure) witnessed the number of (6) transactions, with a noticeable increase, estimated at 71%, compared to previous year.
- Free prize withdrawals amounted to (1825) transactions in 2022, with an estimated increase of 7% compared to 2021.



- Number of discount offers (coupon, card, brochure) for an organizer of a group of stores is estimated at (8) transactions, with a 50% decrease compared to previous year.
- The number id seasonal and emergency offers transactions was (436), with a significant increase of 466% compared to previous year.
- Transactions linking local price to the prices on foreign and international websites and electronic applications amounted to (24) transactions, with an increase of 41% compared to 2021.
- Cashback activity transactions amounted to (11) transactions in 2022, with a decrease of 120% compared to 2021.

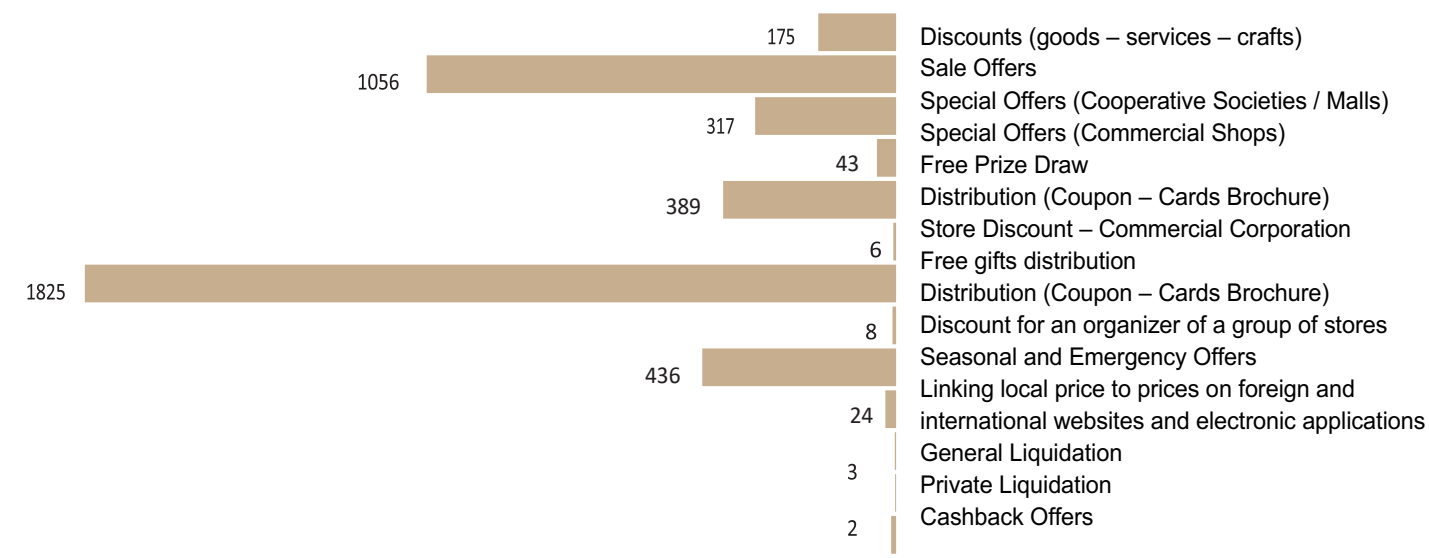
#### Discounts and Prices Section's Statistics of Licensure Transactions During 2022 Compared to 2021

S#	Service Name	Number			Fees (KD)		
		2022	2021	Change (%)	2022	2021	Change (%)
1	Discounts (goods – services – crafts)	175	125	40%	15.310	13.750	11%
2	Sale Offers	1056	1284	18%-	87,075	113.290	23%-
3	Special Offers (Cooperative Societies / Malls)	317	451	30%-	42.930	55.920	23%-
4	Special Offers (Commercial Shops)	43	83	48%-	3.440	6.460	47%-
5	Free Prize Draw	389	387	1%	49.130	47.175	4%
6	Distribution (Coupon – Cards Brochure) Store Discount – Commercial Corporation	6	21	71%-	360	1.250	71%-
7	Free gifts distribution	1825	1956	7%-	221.410	241,555	8%-
8	Distribution (Coupon – Cards Brochure) Discount for an organizer of a group of stores	8	16	50%-	630	3.250	81%-
9	Seasonal and Emergency Offers	436	77	466%	193.925	40.701	376%
10	Linking local price to prices on foreign and international websites and electronic applications	24	17	41%	6.025	5.300	14%
11	General Liquidation	3	3	0%	175	150	17%
12	Private Liquidation	2	1	100%	100	750	87%-
13	Cashback Offers	11	5	120%	13.840	5.000	177%
	<b>Total Transactions</b>	<b>4295</b>	<b>4426</b>	<b>3%-</b>	<b>634.350</b>	<b>534.551</b>	<b>19%</b>





### Statement of the number of transactions conducted by the Consumer Protection Department during the year 2022



### Statistics of Vehicle Recalls and Manufacturing Defects

S #	Item	Full Year
		Number
1	Number of Agencies	106
2	Number of Recall Letters	132
3	Number of vehicles called for manufacturing defects	90181

### Fourth: Suppression and Awareness of Commercial Fraud Section:

Customs releases and country of origin registration (for imported goods for commercial companies and establishments) during the year 2022 compared to year 2021.

One Country of origin stabilization transaction has occurred in 2022, with a decrease estimated at about 50%, while customs releases amounted to two (2) transactions in 2022.

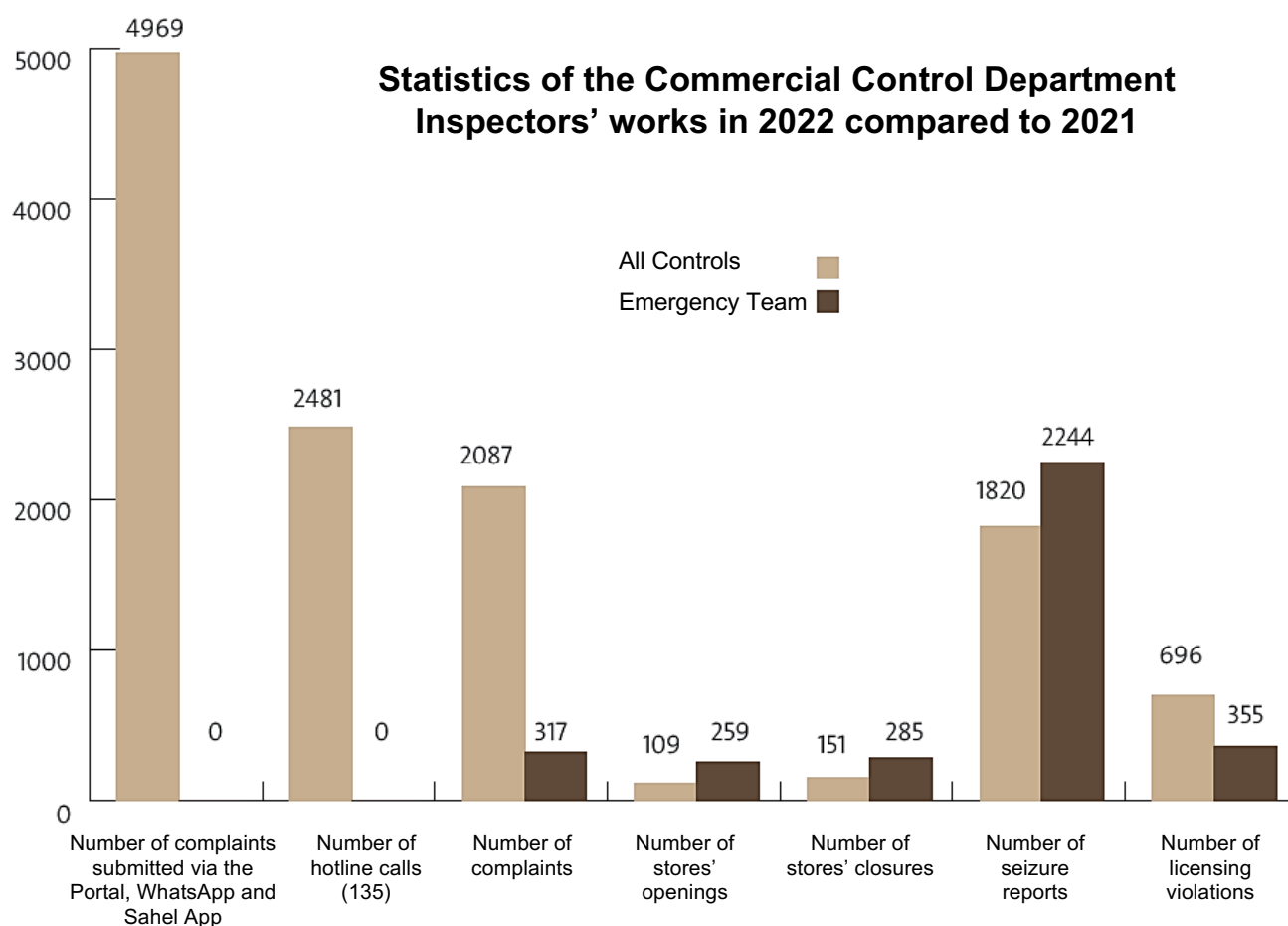
S #	Transaction	2022	2021	% of Change
1	Country of Origin Stabilization	1	2	-50%
2	Clearances	2	5	-60%
	Total	3	7	-57%



## Fifth: Commercial Control

### Annual Statistics of the Commercial Control Department Inspectors' works in 2022

S#	Emergency Team	All controls	Emergency Team	Annual Total
1	Number of licensing violations	696	355	1051
2	Number of seizure reports	1820	2244	4064
3	Number of stores' closures	151	285	436
4	Number of stores' openings	109	259	368
5	Number of complaints	2087	317	2404
6	Number of hotline calls (135)	2481	0	2481
7	Number of complaints submitted via the Portal, WhatsApp and Sahel App	4969	0	4969



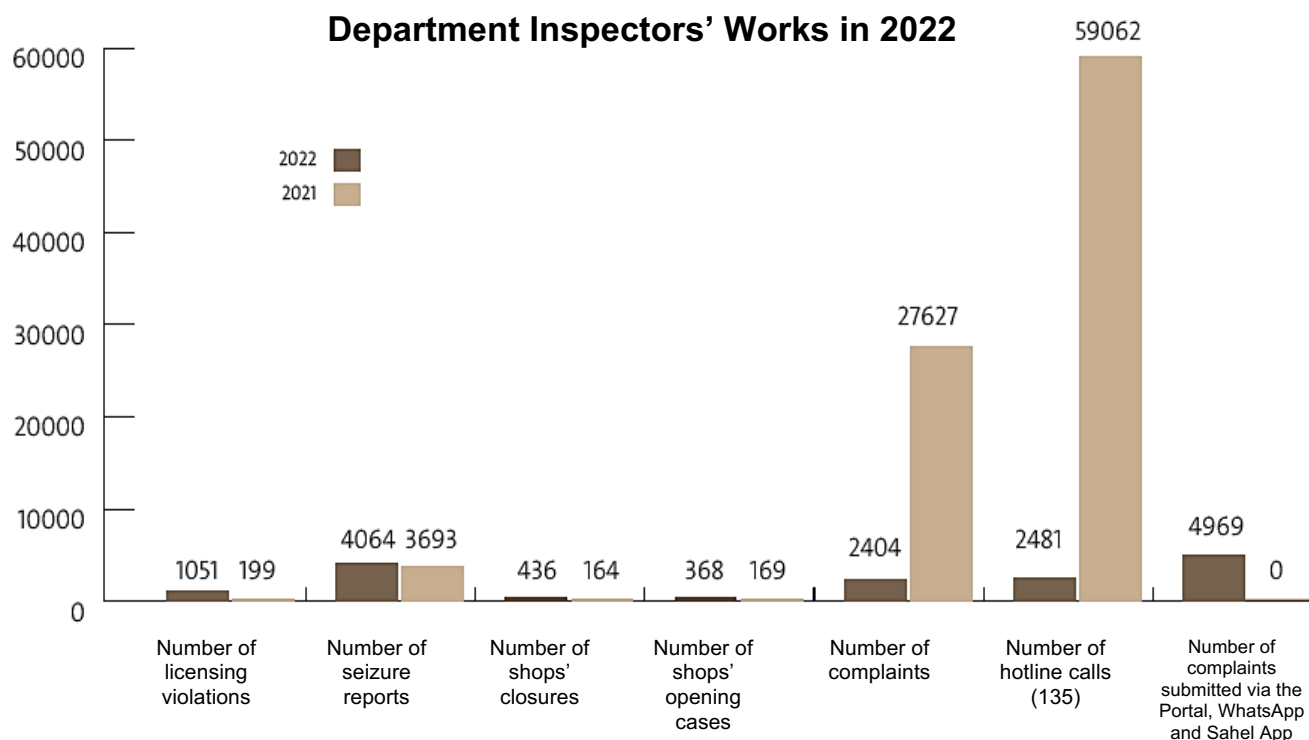


### Annual Statistics of the Commercial Control Department Inspectors' works in 2022 compared to 2021

S#	Inspectors' works	Year 2022	Year 2021	% of Change
1	Number of licensing violations	1051	199	428%
2	Number of seizure reports	4064	3693	10%
3	Number of stores' closures	436	164	166%
4	Number of stores' openings	368	169	118%
5	Number of complaints	2404	27627	-91%
6	Number of hotline calls (135)	2481	59062	-96%
7	Number of complaints submitted via the Portal, WhatsApp and Sahel App	4969	-	-

Reviewing the annual statistics of the Commercial Control Department inspectors' works revealed an increase in the number of: licensing violations by 428%, seizure reports by 10% (4064 reports), store closures by 166% in 2022 compared to 2021. However, the number of complaints and calls to hotline (135) decreased by more than 90%, and the number of complaints submitted via the portal increased to reach 4969 complaints.

### Statistics of the Commercial Control Department Inspectors' Works in 2022





**PART (4)**  
**COMPANIES AND**  
**COMMERCIAL**  
**LICENSES**







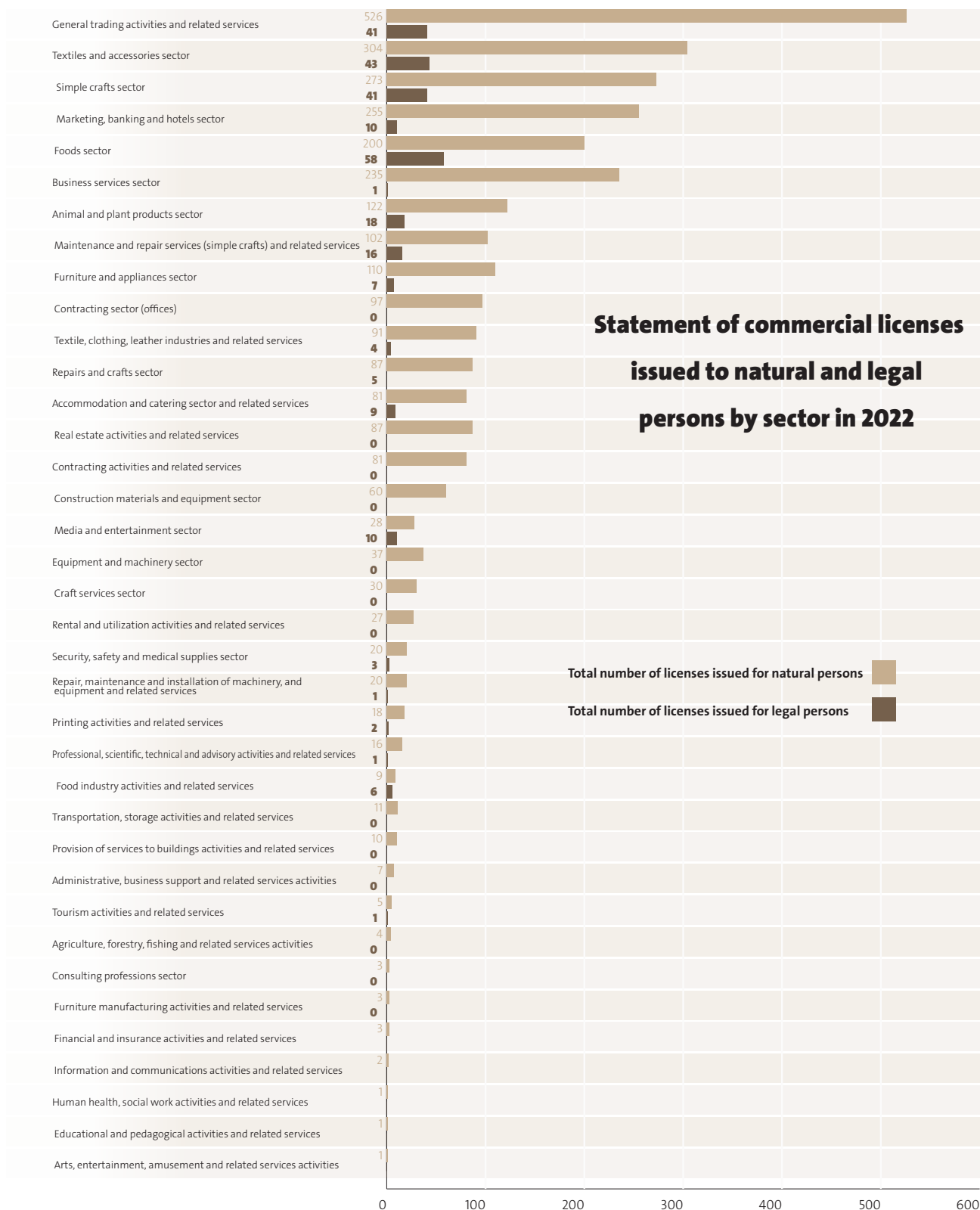
## First: Individual Commercial Licenses

### Annual Statistics of the Commercial Licensing Department for 2022:

S#	Sectors of Commercial Licenses	Total Licenses issued for Natural Persons	Total Licenses issued for Legal Persons	Gross Total
1	General trading activities and related services	526	41	567
2	Textiles and accessories sector	304	43	347
3	Simple crafts sector	273	41	314
4	Marketing, banking and hotels sector	255	10	265
5	Foods sector	200	58	258
6	Business services sector	235	1	236
7	Animal and plant products sector	122	18	140
8	Maintenance and repair services (simple crafts) and related services	102	16	118
9	Furniture and appliances sector	110	7	117
10	Contracting sector (offices)	97	0	97
11	Textile, clothing, leather industries and related services	91	4	95
12	Repairs and crafts sector	87	5	92
13	Accommodation and catering sector and related services	81	9	90
14	Real estate activities and related services	87	0	87
15	Contracting activities and related services	81	0	81
16	Construction materials and equipment sector	60	0	60
17	Media and entertainment sector	28	10	38
18	Equipment and machinery sector	37	0	37
19	Craft services sector	30	0	30
20	Rental and utilization activities and related services	27	0	27
21	Security, safety and medical supplies sector	20	3	23
22	Repair, maintenance and installation of machinery, and equipment and related services	20	1	21
23	Printing activities and related services	18	2	20
24	Professional, scientific, technical and advisory activities and related services	16	1	17
25	Food industry activities and related services	9	6	15
26	Transportation, storage activities and related services	11	0	11
27	Provision of services to buildings activities and related services	10	0	10
28	Administrative, business support and related services activities	7	0	7
29	Tourism activities and related services	5	1	6
30	Agriculture, forestry, fishing and related services activities	4	0	4
31	Consulting professions sector	3	0	3
32	Furniture manufacturing activities and related services	3	0	3
33	Financial and insurance activities and related services	3	0	3
34	Information and communications activities and related services	2	0	2
35	Human health, social work activities and related services	1	0	1
36	Educational and pedagogical activities and related services	1	0	1
37	Arts, entertainment, amusement and related services activities	1	0	1
<b>Total</b>		<b>2967</b>	<b>277</b>	<b>3244</b>



(2967) commercial licenses were issued to individuals during 2022 in (37) sectors. The general trading activities and related services sector ranked first with (526) licenses, accounting for (18%) of the total licenses issued. Textiles and accessories sector came second with a number of (304) licenses, accounting for (10%) of the total licenses issued, while the simple crafts sector ranked third, accounting for (9%) of the total licenses issued, followed by other sectors.





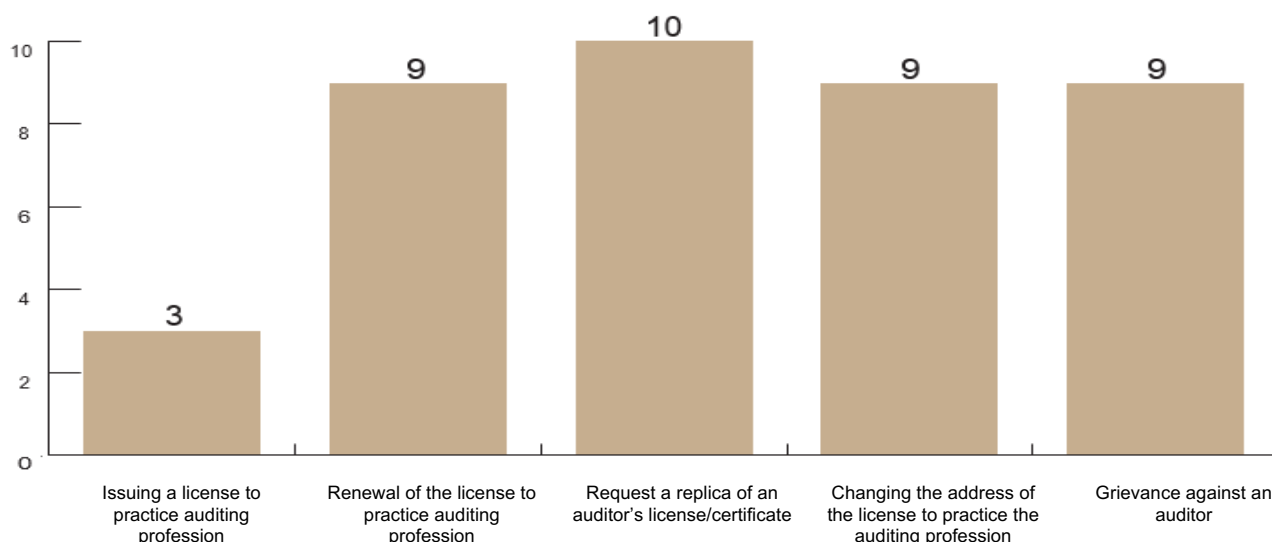
## Second: Joint Stock Companies

S#	Type of Transaction	Public Shareholding Companies			Closed Shareholding Companies		
		Fees	Whole Year		Fees	Whole Year	
			No.	Total Fees		No.	Total Fees
1	Establishment a Kuwaiti joint stock company	100	0	0	100	20	2000
2	Converting the company from a limited liability company to a joint stock company	100	0	0	100	4	400
3	Issuing a main license	150	4	600	150	54	8100
4	Renewing a main license	150	15	2250	100	366	36600
5	Changing a license address (company)	80	23	1840	80	345	27600
6	Adding or changing an activity (to the license)	80	6	480	80	107	8560
7	Statement of the board of directors' members	80	292	23360	80	1774	141920
8	Statement of the authorized signatories	30	234	7020	30	1563	46890
9	Issuing a branch license	150	21	3150	150	170	25500
10	Renewing a branch license	80	109	8720	50	390	19500
11	Cancelling a branch license	80	0	0	60	34	2040
12	Renewing license after submitting it to the Committee	450	0	0	450	1	450
13	Issuing a commercial license to a Gulf company	80	0	0	50	0	0
14	Renewing a Gulf company branch license	80	0	0	50	0	0
15	Replacing a lost or damaged license	80	0	0	80	0	0
16	Endorsement to amend activity (to contract)	150	7	1050	80	54	4320
17	Endorsement to amend the commercial name	80	18	1440	80	94	7520
18	Endorsement to increase the cash or in-kind capital of the company	100	38	3800	80	81	6480
19	Endorsement to decrease the cash capital of the company	100	15	1500	60	40	2400
20	Endorsement to amend Articles of Association or Memorandum of Incorporation	80	45	3600	80	153	12240
21	Endorsement in the commercial registry to dissolve and liquidate the company	0	3	0	0	18	0
22	Endorsement to appoint a liquidator for the company, issuing a statement with his name	10	1	10	10	2	20
23	Dividing the company into more than one joint stock company	250	0	0	250	0	0
24	A merger between two companies of the same or another legal form	250	3	750	250	1	250
25	Converting the legal entity of the company from a joint stock company to a limited liability company	250	1	250	250	3	750
26	Converting the legal entity of the company from a closed to a public company	80	0	0	100	2	200
27	Amending the legal entity of the company	250	6	1500	200	7	1400
28	Amending the article of the company's objectives	80	2	160	80	29	2320
29	Regularization of the company's situation	380	0	0	380	0	0
30	Removal from the commercial register	0	0	0	0	6	0
31	Publishing the extraordinary report in Kuwait Al-Youm	0	1	0	0	24	0
32	Applying for a certificate of membership in the Board of Directors based on a judicial ruling	40	0	0	40	0	0
33	Receiving notifications of the Ordinary and Extraordinary Assemblies	0	0	0	0	5287	0
34	Receiving reports of the Ordinary and Extraordinary Assemblies	0	0	0	0	3771	0
35	The Ministry's representative attends general assembly meetings after paying due fees	100	0	0	100	67	6700
36	Agenda of the extraordinary general assembly	0	28	0	0	168	0
37	Submitting financial statements (balance sheets)	0	145	0	0	1398	0
38	Photocopying the file documents	1	27	27	1	2457	2457
Total transactions		NC	1044	61507	NC	18490	366617



Auditors				
S#	Transaction Type	Fees	Entire Year	
			Numbers	Total Fees
1	Issuing a license to practice auditing profession	100	9	900
2	Renewal of the license to practice auditing profession	100	9	900
3	Request to join an auditor's Office	100	1	100
4	Request a replica of an auditor's license/certificate	100	10	1000
5	Registration in the auditors' register	100	0	0
6	Appointment of an external auditor	200	0	0
7	Grievance against the result of registration for a single issue	25	0	0
8	Changing the address of the license to practice the auditing profession	20	9	180
9	Certificate of passing the test for registration in the auditors' register	20	0	0
10	Issuing a certificate To Whom it May Concern – auditors	20	16	320
11	Attesting budgets or work contracts according to each document	20	1176	23520
12	Certificate To Whom it May Concern	20	8	160
13	Grievance against an auditor	0	3	0
Total		NC	1241	27080

**An indicator of the number of most important transactions for auditors and auditors during the year 2022**

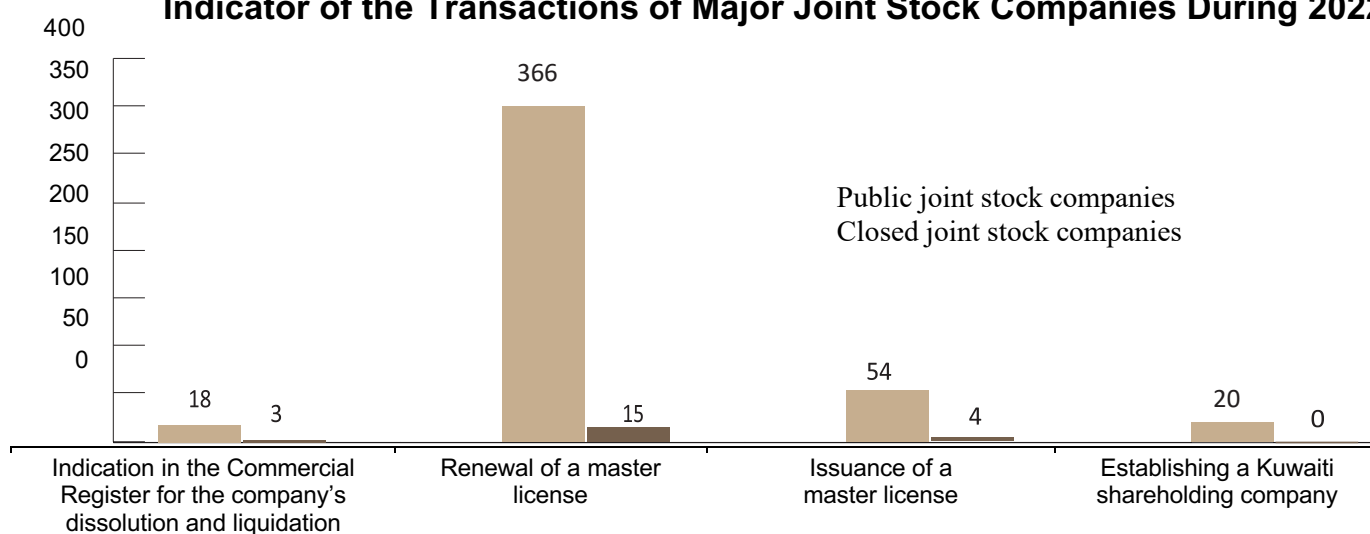




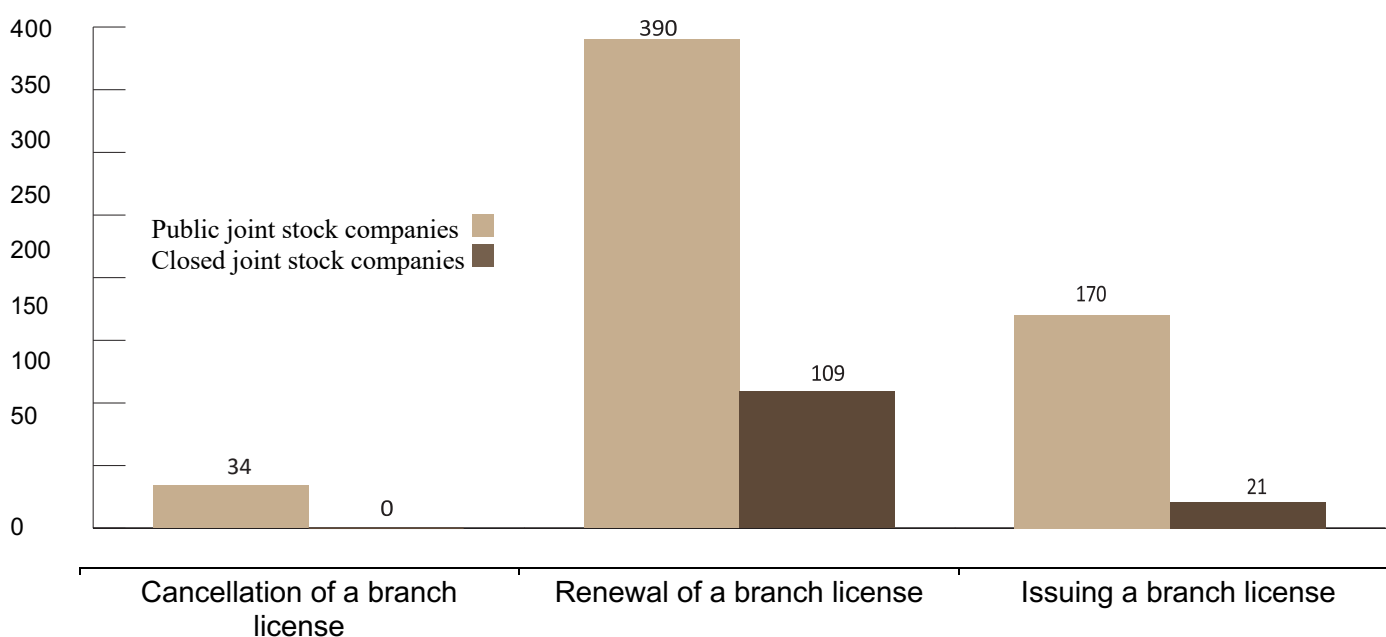


S#	Cumulative Data Type for Joint Stock Companies Management	Total Cumulative
1	Number of Kuwaiti ordinary shareholding companies until the end of the year	67
2	Number of closed Kuwaiti shareholding companies until the end of the year	2496
3	Number of branches of Kuwaiti ordinary shareholding companies until the end of the year	-
4	Number of branches of Kuwaiti shareholding companies closed until the end of the year	-
5	Number of branches of Gulf companies until the end of the year	-
6	Number of auditors registered in the register until the end of the year	115

### Indicator of the Transactions of Major Joint Stock Companies During 2022



### Indicator of the Transactions of Joint Stock Companies' Branches During 2022





### Third: Individual Companies

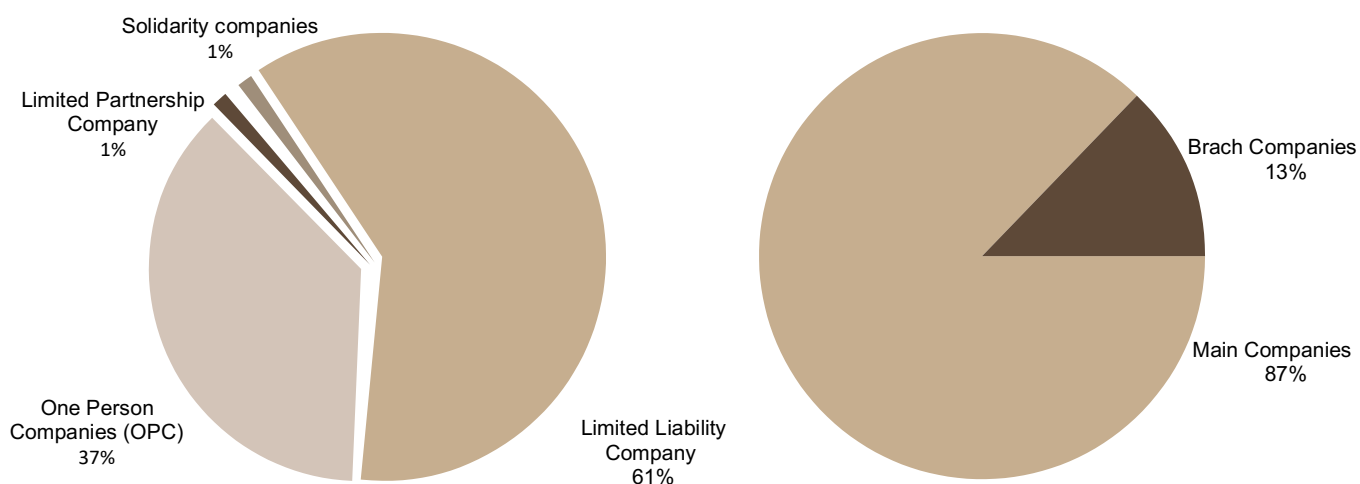
Main Companies				
S#	Transaction Type	Entire Year 2022		
		Fees	Numbers	Total Fees
1	Issuance of a permanent/temporary license	80	6958	556640
2	Issuance of a permanent/temporary license	87	4563	396981
2	License renewal	40	15507	620280
3	Change of address	60	15409	924540
4	Change of tradename	60	2004	120240
5	Adding an activity to the license	60	1066	63960
6	Removing an activity from the license	60	833	49980
7	Change of licensing activity	60	641	38460
8	Amending or adding a business address	60	1011	60660
9	Adding an activity to the company's contract	20	6174	123480
10	Changing the company's contract activity	20	851	17020
11	Removing an activity from the company's contract	20	1736	34720
12	Modifying the management clause	60	6454	387240
13	Capital increase	60	772	46320
14	Capital reduction	40	27	1080
15	Shares modification	60	3471	208260
16	Partner entry	60	5864	351840
17	Partner exit	60	5620	337200
18	Company dissolution and liquidation	60	380	22800
19	Changing the company's legal entity	150	757	113550
20	Re-issuance of a license by decision of the Status Adjustment Committee	380	281	106780
21	Re-issuance of a license by decision of the Status Adjustment Committee	450	9	4050
21	License replica	80	1132	90560
22	Printing out an extract or statement	7	86851	607957
<b>Total</b>		<b>2094</b>	<b>168371</b>	<b>5284598</b>



Companies Branches				
S.#	Transaction Type	Entire Year 2022		
		Fees	Numbers	Total Fees
1	Issuing a new branch license	80	9132	730560
2	Renewing a branch license	40	9268	370720
3	Change of branch address	60	4785	287100
4	Amending a branch tradename	60	761	45660
5	Cancellation of a license/branch	20	801	16020
6	License replica	80	135	10800
7	Issuing a branch of a Gulf company	80	6	480
Total		420	24888	1461340

S.#	Company Type	No. of Companies Licenses During the Entire 2022
1	One Person Companies	7709
2	Limited Liability Company	12816
3	Solidarity companies	248
4	Limited Partnership Company	143

### Percentage distribution of total Persons Department transactions during 2022





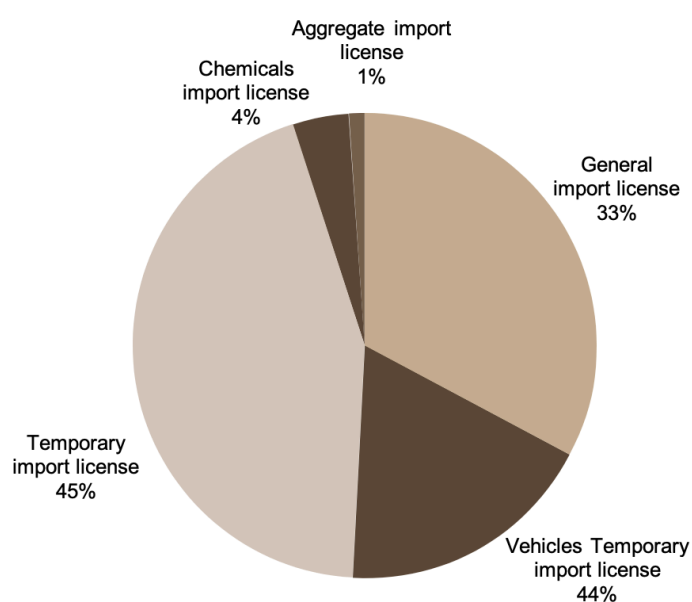
## Fourth: Commercial Register

Annual statistics of the Commercial Registry Department for the year 2022:

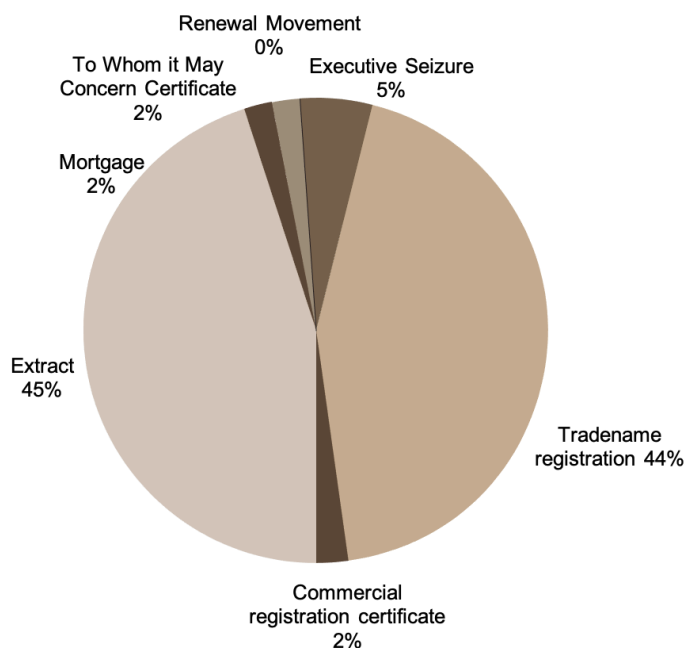
Commercial Register and Commercial Statements		
S.#	Transaction Type	No. of Transaction
1	Tradename registration	10815
2	Commercial registration certificate	550
3	Extract	11104
4	Mortgage	386
5	To Whom it May Concern Certificate	541
6	Renewal Movement	62
7	Executive Seizure	1367
	Total	24825

Commercial Register and Commercial Statements		
S.#	Transaction Type	No. of Transaction
1	General import license	3442
2	Temporary import license	1951
3	Vehicles Temporary import license	4707
4	Chemicals import license	413
5	Military clothing import license	7
6	Gravel import license	60
	Total	10580

**Percentage Distribution of Import Licenses During 2022**



**Percentage Distribution of Commercial Register Transactions During 2022**



**PART (5)**  
**INTERNATIONAL**  
**ORGANIZATIONS**





## Frist: Precious Metals

1. Making and marking of precious jewelry and precious stones (23,427,897 grams).
2. Collection of fees (KD 1,241,440.925).
3. Making and stamping of precious jewelry (external) (42,747,950 grams).
4. Collection of precious jewelry fees (external) (KD 2,119,655.005).
5. Examining loose gemstones and rosaries (104,116 pieces) and collecting fees (KD 16,744.380).
6. Re-examination of (434 transactions).
7. Renewal of representative IDs (1,166).
8. Opening the file of an institution or company to import precious jewelry (86 files).
9. Request to register local workshop (33 requests).
10. Completed transactions of adding a representative (349).
11. Completed file renewal transactions (686).
12. Trade releases completed (17,353).
13. Re-export transactions completed (567).
14. Completed lists of precious metal jewelry (4,295).
15. Receipt of six (6) lasers for the Jewelry Marking Section.
16. Participating in the 18<sup>th</sup> International Exhibition of Gold and Jewelry, completing the examination and stamping of 200,317 grams and collecting fees of KD 18,290.005.

### Precious Metals Department Statistics for 2022

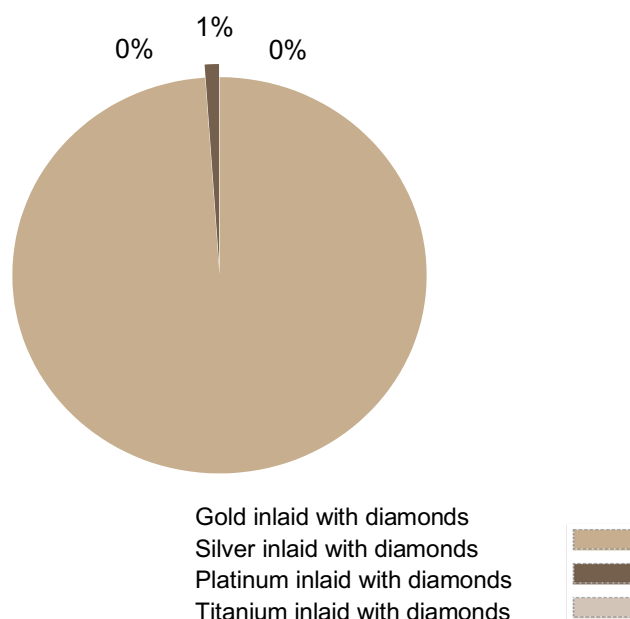
S.	Inlaid Jewelry	Weight (Grams)	Fees (KD)
1	Titanium inlaid with diamonds	2,454	KD 122.700
2	Platinum inlaid with diamonds	4,859	KD 489.900
3	Gold inlaid with diamonds	2,304,839	KD 236,686.600
4	Silver inlaid with diamonds	13,858	KD 762.190

S.	Non-Inlaid Jewelry	Weight (Grams)	Fees (KD)
1	Diamond	1,896	KD 1,964.000
2	Platinum	18,342	KD 944.100
3	Gold	50,973,796	KD 2,549,955.670
4	Silver	4,529,738	KD 45,312.010

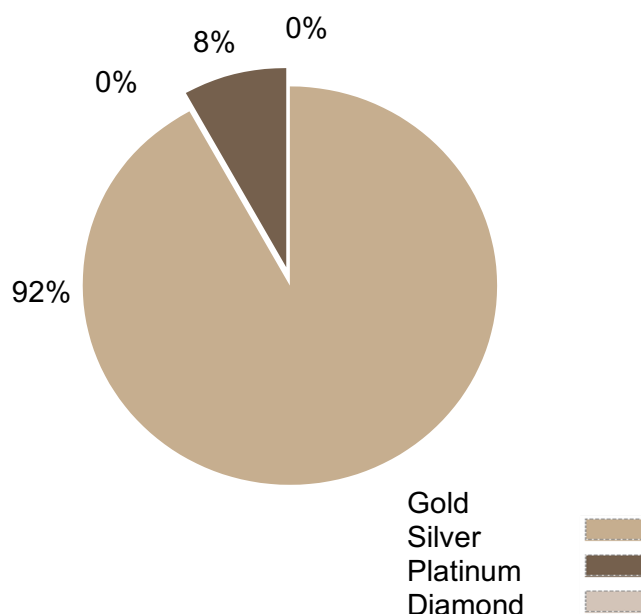




**Percentage Distribution of Inlaid Metals During 2022**



**Percentage Distribution of Non-Inlaid Metals During 2022**



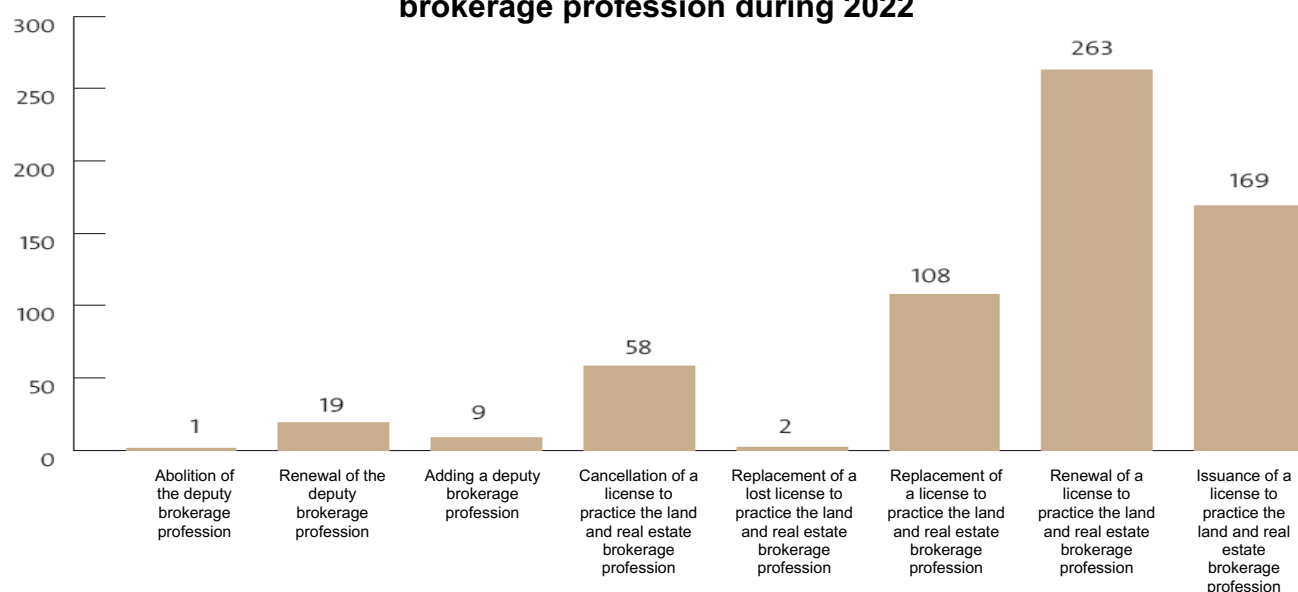
S.#	Transactions	Number	Fees (KD)
1	Request to register an institution/company importing precious jewelry	86	KD 860.000
2	Request to register a local workshop	33	KD 330.000
3	Request for renewal and amendment	686	KD 3,430.000
4	Request to add a representative	349	KD 3,490.000
5	Request to renew a representative	1,166	KD 5,830.000
6	Releases / Clearances	17,353	KD 173,530.000
7	Re-examination	434	KD 20,500.270
8	Export certificates	657	KD 3,285.000
9	Marking certificates	8,950	KD 35,800.000

## Second: Real Estate Department

Peculiar to Brokerage Profession				
S#	Department Services	No.	Feed (KD)	Total
1	Issuance of a license to practice the land and real estate brokerage profession	169	45	7605
2	Renewal of a license to practice the land and real estate brokerage profession	263	10	2630
3	Replacement of a license to practice the land and real estate brokerage profession	108	15	1620
4	Replacement of a lost license to practice the land and real estate brokerage profession	2	15	30
5	Cancellation of a license to practice the land and real estate brokerage profession	58	0	0
6	Adding a deputy brokerage profession	9	20	180
7	Renewal of the deputy brokerage profession	19	10	190
8	Abolition of the deputy brokerage profession	1	0	0
<b>Total</b>		<b>629</b>	<b>NC</b>	<b>12255</b>



### An explanatory statement regarding the numbers of the Department's services in brokerage profession during 2022



#### For Exhibition, Advertising and Certificate Services

S#	Department Services	No.	Feed (KD)	Total
1	Holding real estate exhibitions in Kuwait	0	0	0
2	Complaints against real estate companies	1	0	0
3	Licensing and publishing an advertisement outside Kuwait for a period of one month	7	50	350
4	License and publication of an advertisement inside Kuwait for a period of three months	3	75	225
5	To Whom it May Concern Certificate	0	50	0
	<b>Total</b>	<b>11</b>	<b>NC</b>	<b>575</b>

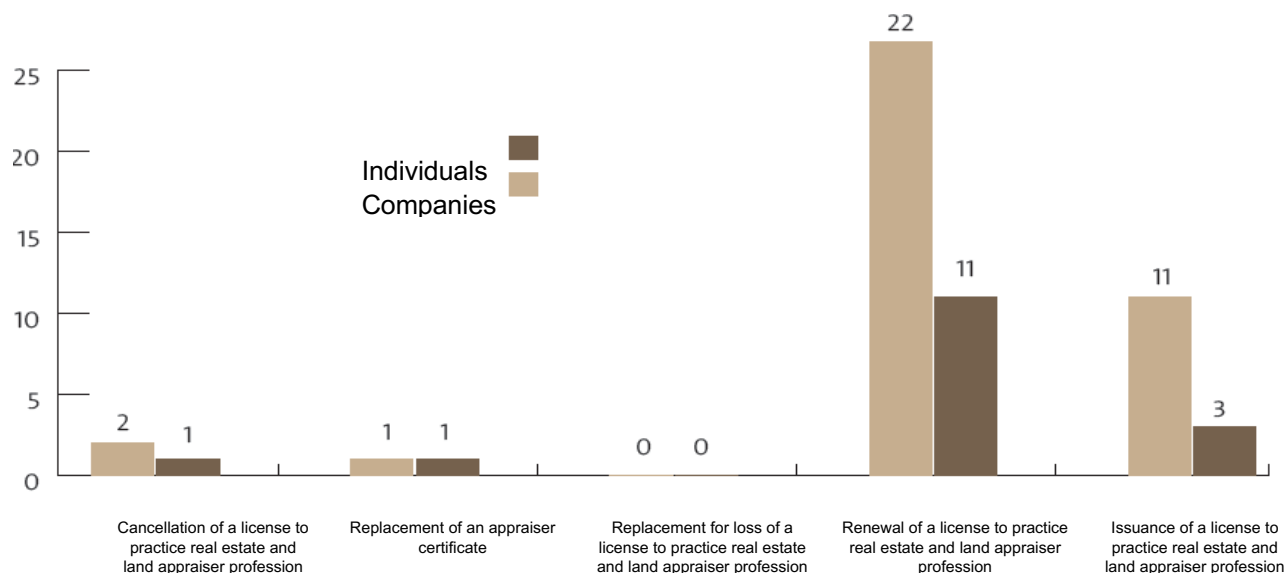
#### For Real Estate Appraiser Profession

S#	Department Services	Individuals			Companies		
		No.	Feed (KD)	Total	No.	Feed (KD)	Total
1	Issuance of a license to practice real estate and land appraiser <b>profession</b>	3	100	300	11	100	1100
2	Renewal of a license to practice real estate and land appraiser profession	11	50	550	22	50	1100
3	Replacement for loss of a license to practice real estate and land appraiser profession	0	30	0	0	30	0
4	Replacement of an appraiser certificate	1	30	30	1	30	30
5	Cancellation of a license to practice real estate and land appraiser profession	1	0	0	2	0	0
	<b>Total</b>	<b>16</b>	<b>Nc</b>	<b>880</b>	<b>36</b>	<b>Nc</b>	<b>2230</b>

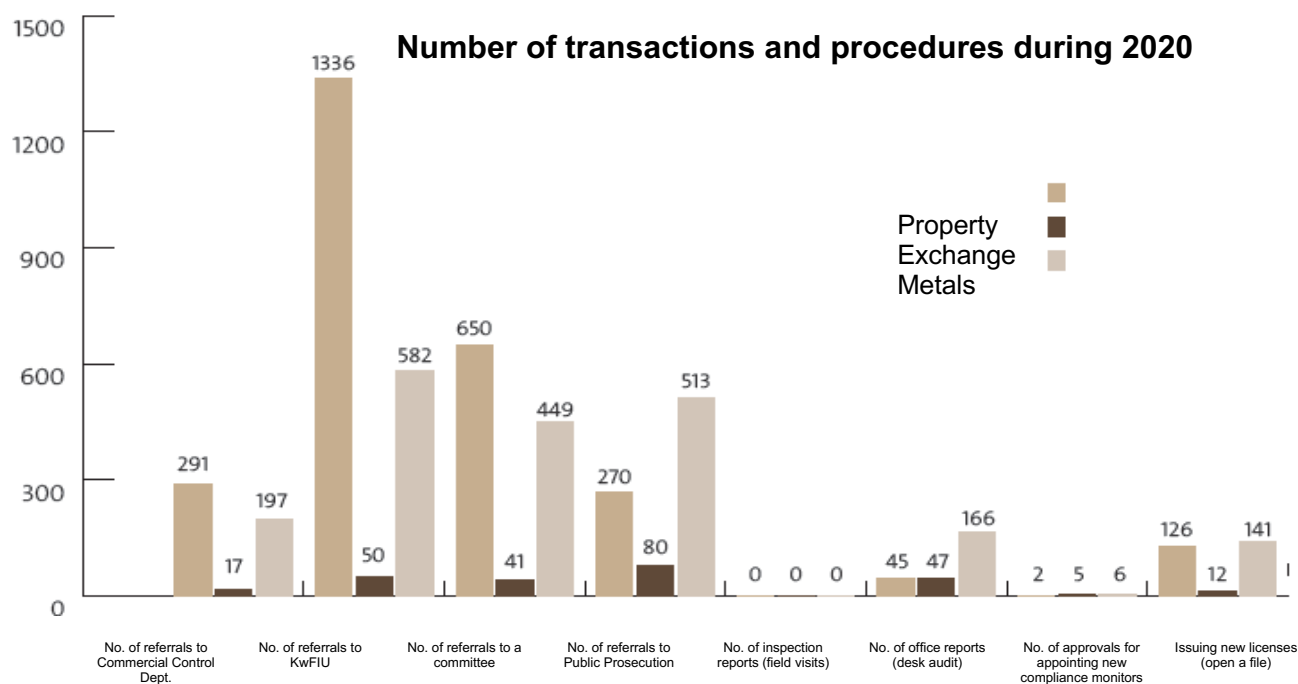


Total number of all Department's transactions during the year	692
Total number of all Department's fees during the year	15940
Total number of violators during the year	9
Cumulative total number of licensed brokers in Kuwait during the year	1351
Cumulative total number of licensed appraisers in Kuwait during the year	62

### Explanatory Statement of the Numbers of Real Estate Appraisers Profession During 2022



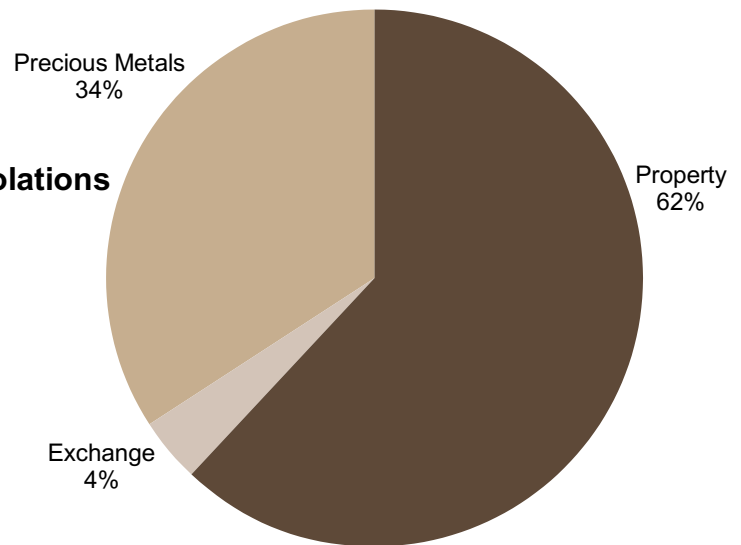
### Third: Anti-Money Laundering Office



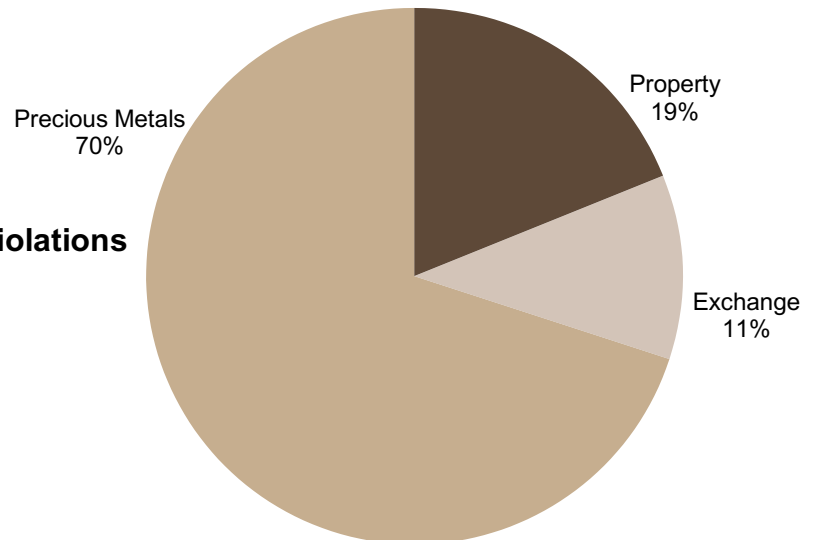


Transactions and Procedures		2022			
		Property	Exchange	Precious Metals	Total
1	Issuing new licenses (open a file)	291	17	197	505
2	No. of approvals for appointing new compliance monitors	1336	50	582	1968
3	No. of office reports (desk audit)	650	41	449	1140
4	No. of inspection reports (field visits)	270	80	513	863
5	No. of referrals to Public Prosecution	0	0	0	0
6	No. of referrals to a committee	45	47	166	258
7	No. of referrals to Kuwait Financial Intelligence Unit	2	5	6	13
8	No. of referrals to the Commercial Control Department	126	12	141	279
<b>Total</b>		<b>2720</b>	<b>252</b>	<b>2054</b>	<b>5026</b>
Violations		Property	Exchange	Precious Metals	Total
1	Written warning	47	27	172	246
2	Order to submit reports	1	1	3	5
3	Order that includes compliance	42	10	145	197
4	Suspension of company activity	3	5	6	14
5	Suspension of a civil or individual number	0	0	0	0
6	Imposing a financial penalty	19	20	76	115
7	Preventing the violator from working in the relevant sector for a specific period of time	0	0	0	0
<b>Total</b>		<b>112</b>	<b>63</b>	<b>402</b>	<b>577</b>
Violations Correction		Property	Exchange	Precious Metals	Total
1	No. of cases of lifting license suspensions	4	3	14	21
2	No. of cases of lifting suspension of individuals	9	0	0	9
3	Number of complying companies	473	31	255	759
<b>Total</b>		<b>486</b>	<b>34</b>	<b>269</b>	<b>789</b>
Websites		Property	Exchange	Precious Metals	Total
1	Blocking websites	0	0	185	185
2	Unblocking websites	0	0	1	1
<b>Total</b>		<b>0</b>	<b>0</b>	<b>186</b>	<b>186</b>
<b>Total Transactions</b>		<b>3318</b>	<b>349</b>	<b>2911</b>	<b>6578</b>

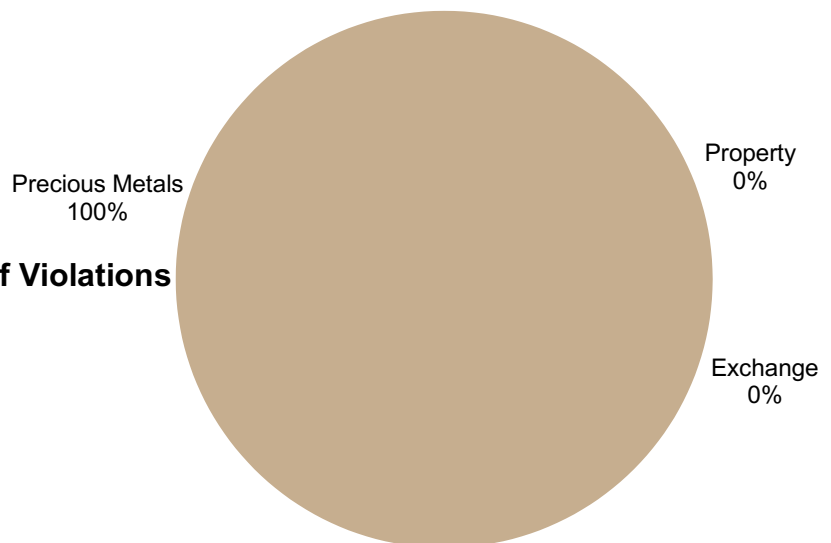
**Percentage Distribution of Violations  
Corrections for 2022**



**Percentage Distribution of Violations  
for 2022**



**Percentage Distribution of Violations  
for 2022**





**Part (6)**  
**International  
Organizations and  
Foreign Trade**







## First: Global Organizations Department

- Participation in the coordination meeting of the Services and Investment Technical Team.
- Participation in the joint meeting to discuss services trade.
- Participation in the joint meeting to discuss the chapter on investment promotion and protection.
- Participation of the Assistant Undersecretary for International Organization Affairs and Foreign Trade, the Commercial Attaché in Geneva, the Director of the International Organizations Department, the Head of the Services Trade Section, the Head of the Intellectual Property Section and the Head of the Commodity Trade Section, in addition to a number of employees, in the extraordinary meeting of the GCC States regarding the formation of the Foreign Trade Committee, held on 04/04/2022.
- Participation of the Assistant Undersecretary for International Organization Affairs and Foreign Trade, the Commercial Attaché in Geneva, the Director of the International Organizations Department, the Head of the Services Trade Section, the Head of the Intellectual Property Section and the Head of the Commodity Trade Section in the first meeting of the GCC States Foreign Trade Committee held on 26/05/2022 to discuss relevant topics.
- Removing the name of the State of Kuwait from the Control List 2022 within the Trade and Investment Framework Agreement (TIFA) between states the United States and the State of Kuwait.
- Participation in a virtual information session on the logistical issues of the Twelfth Ministerial Conference of the World Trade Organization, held via videoconferencing on 09/05/2022.
- Participation in the meeting to review the trade policies of the United Arab Emirates in the World Trade Organization, held virtually during the period from 22/03/2022 to 24/03/2022.
- Participation in the virtual information session on WTO's website of official documents, held via videoconferencing on 28/11/2022.
- Participation in WTO's orientation virtual information session, held via videoconferencing on 13/12/2022.
- Participation in the Economic Cooperation Meeting between the Gulf Cooperation Council states and Pakistan, held via videoconferencing on 2-3/11/2022.
- Participation of the Services Trade Section, the Commodity Trade Section and the Intellectual Property Section in the second round of the Free Trade Agreement meeting of the GCC and the UK, held via videoconferencing during the period 5-9/12/2022.
- Participation in the first round of the Free Trade Agreement meeting for the GCC and UK, held via videoconferencing during the period 20-21/09/2022.
- Participation in a meeting between the Chief Free Trade Negotiator for the UK and specialists from Kuwait in the meeting held on Wednesday, 26/10/2022, at 10:30 in the Ministry of Finance building.
- Participation in a meeting held on the digital commerce/e-commerce topic on Tuesday, 19/07/2022, at 11:00 am, in the Ministry of Finance building, Economic Negotiations Department.
- Participation in the Free Trade Agreement meeting for the GCC States and the Republic of Korea, held via videoconferencing during the period 7-8/07/2022.
- Participation in the meeting of the Economic and Commercial Advisor of the Chinese Embassy on 14/09/2022, at 11:00, in the Office of the Assistant Undersecretary for International Organizations and Foreign Trade Affairs.
- Participation in the tenth round of the Free Trade Negotiations meetings between the GCC States and the Republic of China, held via videoconferencing during the period 26-29/09/2022.
- Participation in the Economic Cooperation Meeting between the GCC States and Pakistan, held via videoconferencing during the period 2-3/03/2022.
- Participation in the Regional Trade Agreement (RTA) meeting regarding participation in a dialogue on RTAs database, held via videoconferencing on 18/10/2022.
- Participation in the information session on trade-related aspects of intellectual property rights (TRIPS Council), held via videoconferencing on 05/10/2022.



- Participation in the virtual meeting on the process of selecting a partner for the Arab and Middle Eastern WTO members, held on 51/11/2022.
- WIPO virtual workshop on access to and use of information resources to respond to the pandemic.
- Briefing session on the WIPO response package on Covid-19.
- A regional virtual meeting on intellectual property policies for universities.
- An invitation to participate in the WIPO symposium on trade secrets and innovation.
- An invitation to participate in a WIPO briefing session on Budapest Treaty for the Arab States.
- Participation in the Cooperation Meeting with the World Intellectual Property Organization (WIPO), held virtually during the period 29-30/03/2022.
- Participation in the sixty-third series of meetings of the WIPO Member State Assemblies, held virtually and in person during the period 15-22/07/2022.
- Participation in the WTO Twelfth Ministerial Conference, headed by His Excellency the Minister of Trade and Industry, Mr. Fahd Mutlaq Shariiaan, the Permanent Representative to the United Nations and other international organizations in Geneva, Ambassador Jamal Al-Ghunaim, the Assistant Undersecretary for International Organizations Affairs and Foreign Trade, Mr. Eid Al-Rashidi, in addition to the Director of International Organizations, Mr. Abdul Mohsen Al-Attar, and the Commercial Attaché in Geneva, Mr. Abdul Aziz Taqi, held in Geneva during the period 12-15/06/2022.
- Participation in a meeting on WIPO Contact Points Initiative on Recruitment Process, held virtually on 22/11/2022.
- Participation in the second round of the Free Trade Agreement negotiations between the GCC States and the UK, virtually held on 07/12/2022.
- Participation in the second virtual meeting of the Foreign Trade Committee of the GCC States, in person in the Office of the Assistant Undersecretary for International Organization Affairs and Foreign Trade, held during the period 7-8/09/2022.
- Organizing a meeting with expert Armando Enrique - Department of Strategic Planning, Monitoring and Evaluation of WTO's Institute of Training and Technical Cooperation (ITTC) on the assessment of WTO technical cooperation in the State of Kuwait, held on 21/11/2022, in the presence of the Assistant Undersecretary for International Organization Affairs and Foreign Trade and other state agencies.
- Participation in the regional workshop on Regional Trade Agreements for Arab and Middle Eastern states, provided by the WTO in cooperation with the International Monetary Agency, obtaining a passing certificate for the workshop held during the period 22-24/11/2022 at the International Monetary Fund Center for Economics and Finance in the Middle East in Kuwait.
- Participation in the World Intellectual Property Day meeting, held in the Arab Republic of Egypt on 19/05/2022.
- Participation in the World Intellectual Property Day 2023 meeting, held virtually on 28/10/2022.
- Participation in the WIPO meeting on digital transformation of intellectual property offices, held virtually on 19/07/2022.
- Participation in the first meeting on the focal point of tobacco control, held virtually during the period from 29/11/2022 to 01/12/2022.
- Participation in the second meeting on the focal point of tobacco control, held virtually on 26/07/2022.
- Attending the third meeting on the focal point of tobacco control, held during the period from 29/11/2022 to 01/12/2022.
- Participating in the joint electronic symposium on the role of advanced technologies in cross-border trade from a customs perspective, virtually held on 17/03/2022.
- Participation in a high-level virtual symposium on making e-commerce work for development, held on 10/03/2022.
- Participation in a development meeting on the implementation of the World Trade Organization Trade Facilitation Agreement for the benefit of the Organization of Islamic Cooperation states, held virtually on 02/03/2022.
- Participation in the Market Access Committee meeting, in person, held on 03/04/2022.



- Participation in the meeting of officials from the Intellectual Property Sector in the State of Kuwait with WIPO to discuss cooperation programs and activities with Kuwait for the year 2023, held virtually on 30/03/2022.
- Participation in the joint meeting to discuss the issue of the excise tax on soft drinks and energy drinks, virtually held on 25/04/2022.
- Attending the clearances meeting at the General Administration of Customs with the relevant government agencies.
- Attending the Advanced Regional Workshop on the Agreement on Technical Barriers to Trade (TBT) for Arab and Middle Eastern States.
- Participation in the first meeting of the Special Committee for Follow-up of World Trade Organization Agreements, in person, in the office of the Assistant Undersecretary for International Organization Affairs and Foreign Trade, held on 13/09/2022.
- Participation in the second meeting of the Special Committee for Follow-up of World Trade Organization Agreements, in person, in the office of the Assistant Undersecretary for International Organization Affairs and Foreign Trade, held on 04/10/2022.
- Participation in the third meeting of the Special Committee for Follow-up of World Trade Organization Agreements, in person, in the office of the Assistant Undersecretary for International Organization Affairs and Foreign Trade, held on 11/10/2022.
- Participation in the fourth meeting of the Special Committee for Follow-up of World Trade Organization Agreements, in person, in the office of the Assistant Undersecretary for International Organization Affairs and Foreign Trade, held on 01/11/2022.
- Participation in the fifth meeting of the Special Committee for Follow-up of World Trade Organization Agreements, in person, in the office of the Assistant Undersecretary for International Organization Affairs and Foreign Trade, held on 08/10/2022.
- Participation in a meeting with the World Health Organization on tobacco and its control, virtually held during the period from 25/07/2022 to 27/07/2022.
- Participation in the ninth, tenth, and eleventh meetings of the group of representatives of the Ministry of Commerce, Ministry of Finance and the customs authorities in the GCC States, studying options and alternatives regarding amending the minimum duty on tobacco and its derivatives.
- Payment of the State of Kuwait's contributions to the Islamic Center for the Development of Trade - the World Intellectual Property Organization - the World Trade Organization - the International Bureau of Exhibitions for the year 2022.
- Preparing the annual report on the extent to which the State of Kuwait has benefited from joining the World Trade Organization - the World Intellectual Property Organization - the Islamic Center for the Development of Trade - the International Bureau of Exhibitions, providing the Ministry of Finance with the same.
- Participation in the special coordination meeting to discuss the requirements for starting the implementation of the Global System of Trade Preferences (GSTP) among the member states of the Organization of Islamic Cooperation (COMCEC), held via videoconferencing on 30 May 2022.
- Participation in the UNCTAD session on trade and gender relations, with a focus on the least developed states, held via videoconferencing during the period from 16 June 2022 to 17 July 2022.
- Participation in the technical support consultative meeting regarding the activation of the WTO Trade Facilitation Agreement, consultative meeting on 30 May 2022.
- Participation in the coordination meeting to discuss the requirements for starting the implementation of the Global System of Trade Preferences (GSTP) among the member states of the Organization of Islamic Cooperation (COMCEC), held via videoconferencing on 21 November 2022.

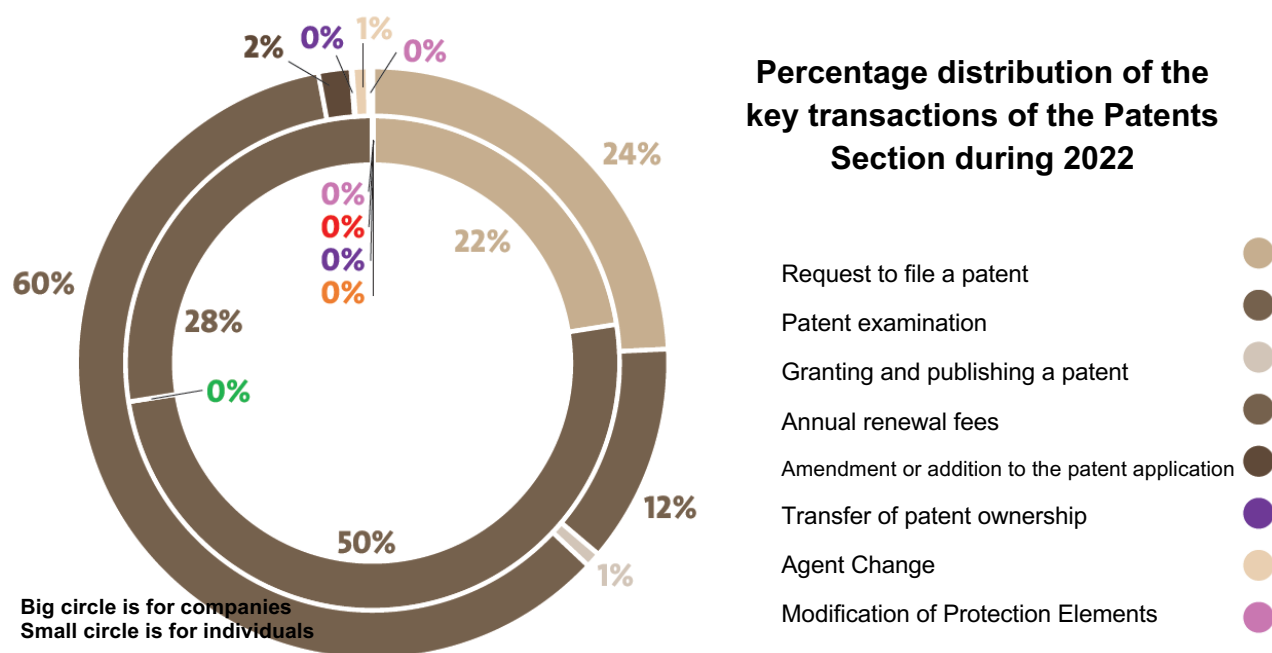
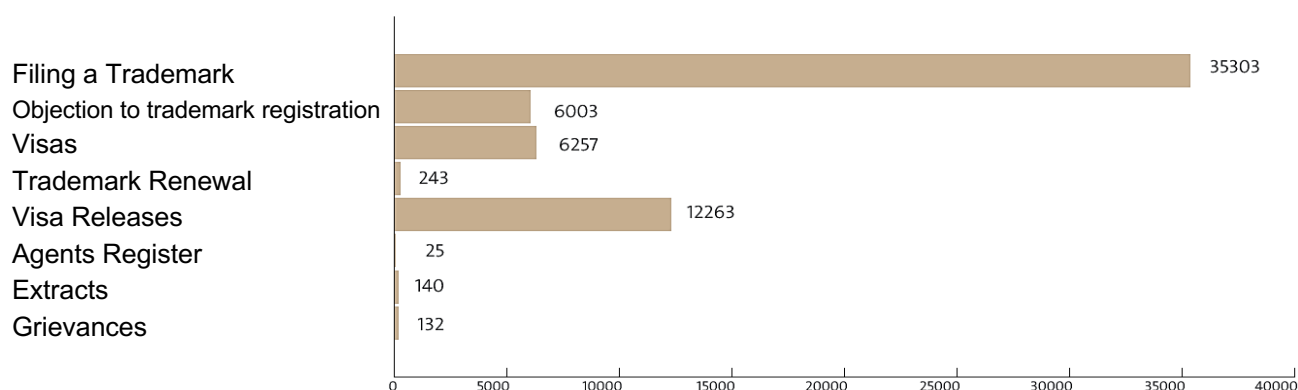


## Second: Trademarks and Patents

Trademark transactions and fees in 2022 compared to 2021:

Transaction Type	Number of transactions			Fees (KD)		
	2022	2021	Change (%)	2022	2021	Change (%)
Filing a Trademark	35303	38154	-7%	3,484,105	4,115,465	-15%
Objection to trademark registration	243	285	-15%	21,985	26,775	-18%
Visas	6257	5616	11%	191,635	157,865	21%
Trademark Renewal	6003	5499	9%	1,613,115	1,471,320	10%
Visa Releases	12263	11072	11%	426,815	387,005	10%
Agents Register	25	15	67%	3,500	2,100	67%
Extracts	132	87	52%	5,940	3,915	52%
Grievances	140	78	79%	6,300	3,510	79%
Total	60366	60806	%-1	5,753,395	6,167,955	%-7

### Statement of the number of transactions for the Trademarks Section during 2022





## Patents Section

Transactions Types		Individuals		Companies	
		Number	Total Fees (KD)	Number	Total Fees (KD)
1	Transaction types	27	1080	707	56560
2	Individuals companies	60	0	348	0
3	Request to file a patent	0	0	24	1,200
4	Patent examination	33	4,650	1751	304,970
5	Granting and publishing a patent	0	0	52	3,640
6	Annual renewal fees	0	0	2	140
7	Amendment or addition to the patent application	0	0	25	1,750
8	Transfer of patent ownership	0	0	7	490
9	Change agent	0	0	0	0
10	Modification of protection elements	0	0	0	0
11	Late payment fees for the annual patent fee	0	0	0	0
12	Request to register a grievance before the committee	0	0	0	0
13	Request to return the grievance before the committee	0	0	0	0
14	Request for temporary protection	0	0	0	0
15	Request to grant a compulsory license	0	0	0	0
Total Transactions Fees		120	5730	2916	368750

## Industrial Designs Section

Transactions Types		Individuals		Companies	
		Number	Total Fees (KD)	Number	Total Fees (KD)
1	Request to deposit an industrial drawing or design	14	140	294	2940
2	Request to renew an industrial design	2	20	0	0
3	Request to correct a clerical error in the application data	0	0	0	0
4	Request to amend the name of the owner of the industrial drawing or design	0	0	0	0
5	Request to transfer ownership of an industrial drawing or design	0	0	4	12
6	Request to change the agent of an industrial drawing or design	0	0	0	0
7	Request to remove the industrial drawing or design by the owner or his agent	0	0	0	0
8	Request to indicate any of the rights resulting from the industrial drawing or design	0	0	0	0
9	Request to cancel the rights resulting from the industrial drawing or design	0	0	0	0
10	Granting and publishing an industrial drawing or design	0	0	164	492
11	Publishing a renewal of an industrial drawing or design	4	26	16	48
12	Publishing a correction of a clerical error in the application data	0	0	0	0
13	Publishing an amendment to the name of the owner of the industrial drawing or design	0	0	0	0
14	Publishing the transfer of ownership of an industrial drawing or design	0	0	0	0
15	Publishing a change in the agent of an industrial drawing or design	0	0	0	0
16	Publishing the removal of the industrial drawing or design by the owner or his agent	0	0	0	0
17	Publishing the approval of removing he rights resulting from the industrial drawing or design	0	0	0	0
18	Publishing the approval of any of the rights resulting from the industrial drawing or design	0	0	0	0
19	Registration certificate of an industrial drawing or design	7	0	130	0
20	Replacement certificate for a lost industrial drawing or design	0	0	0	0
21	Request an extract copy of a request for an industrial drawing or design	0	0	0	0
22	Registration of licensing contracts	0	0	0	0
23	Granting a compulsory license	0	0	0	0
Total Transaction Fees		27	186	608	3492





### Third: Gulf and Arab World Affairs

One of the main foreign trade objectives is to diversify the national income of the State of Kuwait, to work to increase exports of Kuwaiti origin and to develop re-export trade. This can only be attained by opening new foreign trade markets and developing previous traditional markets, whether Arab or foreign. Therefore, the Ministry paid attention to all aspects that support and activate that trend in the field of exhibitions and trade promotion affairs at home and abroad.

S#	Topic
1	Follow-up letter to the report and recommendations of the Committee meeting (52) + approved stamp forms 2022
2	Notification of the cancellation of the Republic of Algeria's application of the negative list on products from Arab states
3	Holding the 13 <sup>th</sup> Session of the Joint Kuwaiti-Egyptian Higher Committee in February 2022
4	Draft memorandum of understanding for economic, commercial and technical cooperation between the government of the State of Kuwait and the government of the State of Palestine
5	Holding the 13 <sup>th</sup> Session of the Joint Kuwaiti-Egyptian Higher Committee in February 2022
6	Letter from the Ministry of Foreign Affairs regarding the draft agenda of the 8 <sup>th</sup> meeting of the Committee on the Rules of Origin
7	Letter from the Ministry of Finance regarding the texts of the Free Trade Agreement between the GCC States and the Republic of South Korea
8	Report on the work of external and joint committees
9	Letter from Kuwait Chamber of Commerce and Industry to prepare a draft memorandum of understanding for economic, commercial and technical cooperation between the Government of the State of Kuwait and the Government of the State of Palestine
10	Draft agreement for commercial and industrial cooperation between the government of the State of Kuwait and the government of the State of Palestine
11	Request from the General Grain Trading Company in Iraqi Ministry of Commerce
12	Preparing for the meetings of the 2 <sup>nd</sup> Session of the Joint Kuwaiti-Moroccan Ministerial Committee
13	Draft agreement for commercial and industrial cooperation between the government of the State of Kuwait and the government of the State of Palestine
14	Letter from the Ministry of Foreign Affairs regarding the stamps used to authenticate certificates of origin in the State of Kuwait
15	Memo regarding the stamps used for authenticating certificates of origin in Kingdom of Saudi Arabia
16	Letter from the Ministry of Finance regarding completing data for the periodic report on the Greater Arab Free Trade Area
17	Draft budget of the Ministry of Commerce and Industry for the fiscal year 2023/2024
18	Preparing for the meetings of the 1 <sup>st</sup> session of the Joint Kuwaiti-Egyptian Ministerial Trade Committee
19	Letter regarding providing us with the names and data of the free zones located within the territory of the State of Kuwait
20	Preparing for the meetings of the 2 <sup>nd</sup> session of the Joint Kuwaiti-Moroccan Ministerial Trade Committee
21	Preparing for the meetings of the 8 <sup>th</sup> session of the Joint Kuwaiti-Jordanian Trade Technical Committee
22	Preparing for hold meetings of the Joint Kuwaiti-Egyptian Ministerial Trade Committee (Committee file)





23	Report of the coordination meeting held on 26/12/2022 regarding preparing for the work of the 1 <sup>st</sup> Session of the Joint Ministerial Trade Committee between the State of Kuwait and the Arab Republic of Egypt
24	First meeting of the Internal Trade Committee
25	First meeting of the Consumer Protection Committee
26	First meeting of the working group (legal and technical experts in the GCC States' ministries of commerce to prepare an executive working paper on the approved unified commercial laws and draft laws)
27	First meeting of the working group (e-commerce experts in the GCC States' ministries of commerce to update the draft of the e-commerce unified strategic framework among the GCC States)
28	First meeting of the working group to review the draft Gulf competition law.
29	First joint meeting between the Gulf Joint Market Committee and the Internal Trade Committee
30	2 <sup>nd</sup> Meeting of the working group (legal and technical experts in the GCC States' ministries of commerce) to prepare an executive working paper on the approved unified commercial laws and draft laws
31	3 <sup>rd</sup> Meeting of the working group (e-commerce experts in the GCC States' ministries of commerce to update the draft of the e-commerce unified strategic framework among the GCC States)
32	2 <sup>nd</sup> Meeting of the Consumer Protection Committee
33	2 <sup>nd</sup> Meeting of the Internal Trade Committee
34	2 <sup>nd</sup> Meeting of the working group to review the draft Gulf competition law
35	1 <sup>st</sup> Meeting of the Foreign Trade Committee of the GCC States
36	3 <sup>rd</sup> Meeting of the working group to review the draft Gulf competition law
37	54 <sup>th</sup> Meeting of the Undersecretaries of the Ministries of Commerce in GCC States
38	62 <sup>nd</sup> Meeting of the Commercial Cooperation Committee
39	3 <sup>rd</sup> Meeting of the Internal Trade Committee
40	3 <sup>rd</sup> Meeting of the Small and Medium Enterprises and Entrepreneurship Committee
41	Meeting of a working group (e-commerce experts in the GCC States' ministries of commerce to update the draft of the e-commerce unified strategic framework among the GCC States)
42	3 <sup>rd</sup> Meeting of the Consumer Protection Committee
43	Meeting of the working group of legal and technical experts in the GCC States' ministries of commerce, with the participation of legal specialists from the General Secretariat
44	4 <sup>th</sup> Meeting of the working group to review the draft Gulf competition law
45	2 <sup>nd</sup> Meeting of the Foreign Trade Committee of the GCC States
46	4 <sup>th</sup> Meeting of the Small and Medium Enterprises and Entrepreneurship Committee
47	5 <sup>th</sup> Meeting to discuss observations regarding the draft Gulf competition law
48	4 <sup>th</sup> Meeting of the Internal Trade Committee
49	6 <sup>th</sup> Meeting to discuss observations regarding the draft Gulf competition law
50	7 <sup>th</sup> Meeting to discuss observations regarding the draft Gulf competition law
51	4 <sup>th</sup> Meeting of the Consumer Protection Committee
52	Meeting of the high-level joint working group from (GCC States' ministries of finance and ministries of commerce)
53	8 <sup>th</sup> Meeting to discuss observations regarding the draft Gulf competition law
54	9 <sup>th</sup> Meeting to discuss observations regarding the draft Gulf competition law
55	Preparatory meeting (55) (for the GCC States' undersecretaries of the ministries of commerce)
56	63 <sup>rd</sup> Meeting of the Commercial Cooperation Committee
57	5 <sup>th</sup> Meeting of the Small and Medium Enterprises and Entrepreneurship Committee
58	5 <sup>th</sup> Meeting of the Internal Trade Committee



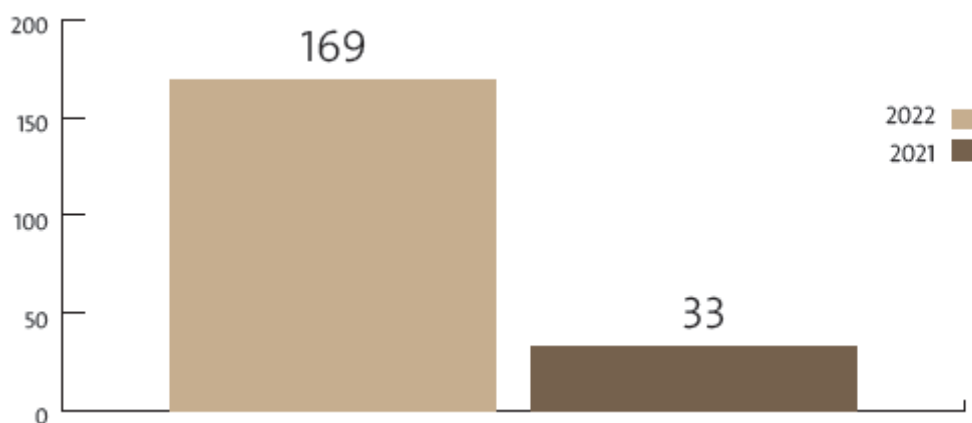
## Fourth: International Relations

### Statement of exhibition transactions for the year 2022

Exhibitions Section				
S#	Transaction Type	2022	2021	% of Change
1	Issuing a temporary commercial exhibition license within the State of Kuwait	169	33	412%

Considering the statement of internal exhibition transactions, it is evident that the number of exhibitions has increased significantly, with a percentage of change of 412% for 2022.

### Internal exhibition transactions for the year 2022 compared to the year 2021



Issuing a temporary commercial exhibition license within the State of Kuwait

### Development of the number of local exhibitions during the period (2017-2022):

Statement	Local Exhibitions
2017	143
2018	121
2019	105
2020	36
2021	33
2022	169



### Fifth: Export Development Department

#### Statement of Kuwaiti exports of non-oil origin for the year 2022:

GCC States				
S#	States	Annual		
		No. of Certificates	Total Fees	Amount in KD
1	Kingdom Saudi Arabia	17354	84194	140809806
2	United Arab Emirates	2476	15184	69241486
3	Sultanate of Oman	418	2045	2674646
4	Qatar	2003	12010	42703717
5	Bahrain	978	4056	3947629
Total		23229	117489	259377284

#### Statement of Kuwaiti exports of non-oil origin for the year 2022:

Arab States				
S#	States	Annual		
		No. of Certificates	Total Fees	Amount in KD
1	Iraq	288	2109	10790562
2	Jordan	3493	15446	23595137
3	Palestine	163	975	2346909
4	Yemen	148	926	2165259
5	Lebanon	228	1342	3050709
6	Syria	178	815	798253
7	Egypt	200	1678	7978936
8	Sudan	45	354	1582807
9	Tunisia	68	479	1351881
10	Djibouti	3	19	74443
11	Somalia	0	0	0
12	Algeria	86	993	5257839
13	Libya	7	55	227622
14	Morocco	31	252	1193667
15	Mauritania	0	0	0
Total		4938	25443	60414024



## Statement of Kuwaiti exports of non-oil origin for the year 2022:

European States				
S#	States	Annual		
		No. of Certificates	Total Fees	Amount in KD
1	Turkey	15	254	1344560
2	Cyprus	2	28	118547
3	Ukraine	1	5	9395
4	Russia	0	0	0
5	Bulgaria	4	100	481536
6	Poland	7	175	2446352
7	Greece	1	14	57055
8	Slovenia	1	5	7821
9	Lithuania	0	0	0
10	Germany	25	170	470056
11	Italy	11	159	1382197
12	Portugal	8	178	1286939
13	Spain	16	137	553376
14	Belgium	20	368	5043308
15	Luxembourg	1	7	10698
16	Sweden	1	1	35
17	Holland	11	85	316324
18	Britain	4	29	107545
19	France	27	177	511211
Total		155	1892	14146955

## Statement of Kuwaiti exports of non-oil origin for the year 2022:

African States				
S#	States	Annual		
		No. of Certificates	Total Fees	Amount in KD
1	South Africa	0	0	0
2	Kenya	2	12	23707
3	Guinea	14	124	473503
4	Tanzania	0	0	0
5	Liberia	1	5	8870
6	Ethiopia	4	15	13699
7	Nigeria	0	0	0
8	Uganda	0	0	0
9	Benin	1	5	7260
10	Congo	0	0	0
11	Zaire	2	14	31440
12	Angola	1	7	14400
13	Eritrea	1	4	1725
Total		26	186	574604



States of the Americas				
S#	States	Annual		
		No. of Certificates	Total Fees	Amount in KD
1	America	27	163	326241
2	Mexico	0	0	0
3	Canada	8	46	72828
4	Peru	7	61	221471
5	Guyana	0	0	0
6	Colombia	0	0	0
7	Brazil	1	7	17155
8	Venezuela	4	24	56779
Total		47	301	694474

### Statement of Kuwaiti exports of non-oil origin for the year 2022:

Asian States and Australia				
S#	States	Annual		
		No. of Certificates	Total Fees	Amount in KD
1	Afghanistan	0	0	0
2	Pakistan	3	9	35456
3	Iran	2	5	830
4	Bangladesh	4	13	20100
5	India	1	7	22000
6	Sri Lanka	18	146	484022
7	Japan	1	7	40150
8	South Korea	1	7	25892
9	Thailand	0	0	0
10	Vietnam	3	3	130
11	Hong Kong	4	4	20
12	The Maldives	0	0	0
13	Australia	1	7	11171
14	Nepal	0	0	0
Total		38	208	639771

**Statement of Kuwaiti exports of non-oil origin for the year 2022:**

All World States by Continents and Regions				
S#	States	Annual		
		No. of Certificates	Total Fees	Amount in KD
1	GCC states	23229	117489	259377284
2	Arab states	4938	25443	60414024
3	European states	155	1892	14146955
4	African states	26	186	574604
5	States of the Americas	47	301	694474
6	Asian states and Australia	38	208	639771
Total		28433	145519	335847112

**Statement of Kuwaiti Exports Worldwide for the year 2022**

GCC States	259377284
Arab States	60414024
European states	14146955
African states	574604
States of the Americas	694474
Asian states and Australia	639771



**Part (7)**  
**Financial and  
Administrative Affairs**





## First: Financial Affairs

### Payroll Section

1. Payment of the Ministry's employees' salaries.
2. Ministry's employees' social insurance deductions.
3. Recording data of newly recruited personnel.
4. Payment of cash allowance to the Ministry's retired and resigned employees.
5. Recording indebtedness of Ministry's retired and resigned employees.
6. Payment of Public Welfare Authority's deductions form to Ministry's employees.
7. Payment of the credit bank deductions form to Ministry's employees.
8. Payment of the Ministry of Justice's deductions form - Ministry's employees' expenditures.
9. Payment of commissions.
10. Payment for work teams.
11. Salaries' payment in advance.
12. Settlements and closings.
13. Payment of cash allowance during service 2023
14. Payment for excellent works 2020.
15. Transferring the balance of leaves upon moving.
16. Overtime payment.
17. Payment of the Minister's office reward.
18. Determining allowances and bonuses for Ministry's employees.
19. Payment of periodic bonuses.
20. payment for grades according to seniority and grade by selection.
21. Deduction of sick leaves, absences and case of being late to work.
22. Preparing the budget, Chapter One.
23. payment of and recording the employees' social allowance indebtedness.
24. Following up on clearance procedures.
25. Issuing a deduction form for:

1	General Authority for Social Insurance (Kingdom of Bahrain)
2	Public Pension Agency (government, Kingdom Saudi Arabia)
3	Zakat House
4	Workers Union, Ministry of Commerce and Industry
5	Ministry of Information
6	Ministry of Interior
7	Ministry of Defense
8	Ministry of Social Affairs
9	Public Authority for Manpower
10	Council of Ministers
11	Public Authority for Disability Affairs
12	Public Authority for Food and Nutrition
13	Ministry of Finance
14	Ministry of Endowments for Islamic Affairs
15	Ministry of Oil



### **Procurement and Warehousing Section**

- (552) payment vouchers have been issued.
- (926) purchase requests have been issued.

### **Tenders and Contracts Section:**

- (584) invoices have been completed
- (39) contracts have been completed.

### **Procurement Section:**

- (291) purchase orders have been completed for 2022.

### **Warehouses Accounting Section:**

- February: (1) invoice has been issued.
- March: (37) invoices have been issued.
- April: (30) invoices have been issued.
- May: (11) invoices have been issued.
- June: (25) invoices have been issued.
- July: (20) invoices have been issued.
- August: (30) invoices have been issued.
- September: (23) invoices have been issued.
- October: (28) invoices have been issued.
- November: (15) invoices have been issued.
- December: (24) invoices have been issued.

### **Financial Accounts Section:**

Approximately (2931) Oracle forms have been completed for the period from 01/01/2022 to 31/12/2022 in the Financial Accounts Section, including forms for paying invoices of companies committed with the Ministry under work contracts and tenders, forms for purchases and purchase orders, petty cash and permanent custody forms, bank guarantee forms of all kinds and forms pertaining to official missions abroad.

### **Fund Section Achievements:**

- Creating a program under the Financial Affairs name to pay debts and covenants expediently and electronically.
- Linking the Ministry's revenues between all departments and the Fund Section, so that revenues would be monitored on a daily, monthly or annual basis, as required.
- Refund transactions have been simplified through the finance program, so that any amount would be either refundable or non-refundable.
- Also, the Ministry's revenues were further increased.

### **Disbursement Follow-up Section Achievements:**

- Entering payroll forms.
- Disbursement of the judicial rulings item subject to the Ministry of Justice executive letters.
- Conduct a monthly study of budget items.
- Preparing internal memos to report on the financial item of the budget.
- Conducting budget items swaps where deficits exist.
- Preparing studies and books for the four-quarter academic leaves.
- Writing to the Ministry of Finance for supplementary appropriation during the year.





**Budget Section Achievements:**

- Approving the initial applications for the fiscal year 2022/2023, as received from the requesting entities, and printing final forms.
- Approving the initial contract requests received from the Ministry's Tenders and Contracts Section and approving the final purchase orders.
- Approving the amounts to reduce the costs of living for construction materials and subsidized catering materials allocated to citizens during the year 2022.
- Approving amounts for the Ministry's official missions, including travel expenses and tickets for Kuwait Airways.
- Necessary measures have been taken for some annual agreements:
  - o New custody has been initiated
  - o Some custodies have been recompensated.
- Scheduling the available balances for all financial items and accounts and comparing them with the requirements of the Ministry's departments.
- Payment of dues under judicial rulings for 2022/2023.
- Printing the balances available for all accounts and programs and reviewing the available balances.
- Conducting inventory assessments for 2023/2024 budget in coordination with the Ministry of Finance for inventory items, such as furniture, stationery and various printing materials.
- Preparing the draft budget for the coming year 2023/2024 budget, by contacting all parties to provide us with needs on financial items and preparing the budget with the Ministry of Finance, Government Budgets Section.



## Second: Administrative Affairs Department

### Personnel Affairs Control

#### Recruitment Section

Procedure	Number
Appointment	287
Internal Secondment	3
External Secondment	15
Internal Transfer	414
External transfer (transferred to the Ministry from other entities)	5
Resignations and Retirements	196

#### Job Arrangement Section

Issuing decisions regarding bonuses and grades for eligible employees
2022/1/1
2022/7/1
2022/3/31

#### Employees Record Section

- Entering all decisions issued.
- Replace the Computer-working allowance.
- Screen Time Allowance
- Granting/Withholding child allowances.
- Granting/Withholding marital bonuses.

### Leaves Control:

No. of Leaves	Number of vacation days for males			Number of vacation days for females			Total
	Kuwaiti	Non-Kuwaiti	Total	Kuwaiti	Non-Kuwaiti	Total	
80905	74214	3618	77832	117612	371	177983	255815



### Third: Public Services Department

#### Work completed in external centers for the year 2022:

##### **Farwaniya Governorate:**

##### **Center: Ishbiliya:**

Date: 24/03/2022

- Sanitation Works:
  - o Installing western toilet.
- Electric Works:
  - o Complete switch fuse installation.
  - o Earth leakage relay (ELR) installation.

##### **Center: Farwaniya:**

Date: 24/03/2022

- Construction Works:
  - o Plastic painting works.
- Sanitation Works:
  - o Connecting two water networks of 2" diameter.
  - o Connecting two water networks of 2" diameter.
- Electric Works:
  - o Two types of lighting units' installation.
  - o Lighting fixture installation.
  - o Phone line to the kitchen installation.
  - o Internet point installation.
  - o Cable end installation.
- Carpentry and Aluminum Works:
  - o Security glass installation.

Date: 11/07/2022

- Construction Works:
  - o Pigment painting works.
- Electric Works:
  - o Two types of lighting units installation.
  - o Exhaust fan installation.
  - o Phone line to the kitchen installation.

Date: 27/08/2022

- Construction Works:
  - o Cement block construction.
  - o Gypsum board ceiling installation.
  - o Installation of ceramic stone.
  - o Laying marble flooring.
- Sanitation Works:
  - o Multiple works in bathrooms:
  - o Sink mixer installation.
- Electric Works:
  - o Kitchen phone line installation.
  - o Two types of lighting units installation.
  - o Exhaust fan installation.
- Carpentry and aluminum works:
  - o Installation of regular windows and windows with aluminum hinges.
  - o Installation of an aluminum door.



**Center: Souk Al Jumaah (Jleeb Al-Shuyoukh):**

Date: 06/01/2022

- Electric Works:
  - o Installation of a kitchen phone line.
  - o Installation of two telephone points.
  - o Installation of two types of lighting units.

**Center: Abdullah Al-Mubarak:**

Date: 06/07/2022

- Construction Works:
  - o Ceramic stone installation.
- Carpentry and Aluminum Works:
  - o Installation of an aluminum cutter.

**Hawalli Governorate:****Center: Jabriya:**

Date: 08/09/2022

- Electric Works:
  - o Installation of a ceiling lighting unit.
  - o Installation of a sub-breaker.
- Carpentry and Aluminum Works:
  - o Installation of an aluminum door.

**Center: Salmiya:**

Date: 07/09/2022

- Electric Works:
  - o Installation of a kitchen phone line.
- Carpentry and Aluminum works:
  - o Installation of an aluminum door.
  - o Installation of aluminum hinges for doors and windows.

**Center: Al-Shohada:**

Date: 29/03/2022

- Electric Works:
  - o Installation of a kitchen phone line.
  - o Installation of ceiling lighting.

**Center: Al-Siddeq**

Date: 01/06/2022

- Construction Works:
  - o Installation of a gypsum board ceiling.
  - o Pigment painting works.
- Sanitation Works:
  - o Installation of a sink in the bathrooms.
  - o Installation of a water heater.
- Electric Works:
  - o Installation of ceiling lighting.
  - o Installation of a kitchen phone line.
  - o Installation of a telephone point.
  - o Installation of an Internet point and cabin.



Date: 28/08/2022

- Construction Works:
  - o Installation of a gypsum board ceiling and partition.
  - o Ceramic stone installation.
  - o Pigment painting works.
- Electric Works:
  - o Installation of ceiling lighting.
  - o Installation of a kitchen phone line.
- Carpentry and Aluminum Works:
  - o Installation of an aluminum door and window.
  - o Installation of aluminum sections.
  - o Installation of windows glass.

**Capital Governorate:**

**Center: Dasma:**

Date: 02/01/2022

- Construction Works:
  - o Painting and dyeing works.
  - o Ceramic installation.
- Aluminum and Carpentry Works:
  - o Installation of aluminum doors
- Electric Works:
  - o Installation of electricity and internet extensions
  - o Installation of a transfer switch.
  - o Installation of a distribution board.
  - o Installation of lighting units.
  - o Installation of an exhaust fan.

Date: 02/09/2022

- Construction Works:
  - o Gypsum board installation.
  - o Painting and dyeing works.
- Aluminum and Carpentry Works:
  - o Installation of aluminum doors.
- Electric Works:
  - o Extension and installation of electricity, telephone and Internet points.
  - o Installation of lighting units.
  - o Installation of an exhaust fan.
- Sanitation Works:
  - o Installation of a mixer for the kitchen.

**Center: Shuwaikh:**

Date: 14/06/2022

- Sanitation Works:
  - o Installation of a water pump.
- Electric Works:
  - o Extension and installation of electricity points.

Date: 27/07/2022

- Construction Works:
  - o Painting and dyeing works.
- Sanitation Works:
  - o Installation of a water pump.
  - o Installation of a water tank.
  - o Installation of a water filter.
  - o Installation of water networks.
  - o Installation of pipes.



- Electric Works:
  - o Extension of electricity points.
  - o Installation of lighting fixture.
  - o Installation of lighting units.

**Center: Al-Fayhaa:**

Date: 17/07/2022

- Construction Works:
  - o Painting and dyeing works.
- Electric Works:
  - o Electrical installation works.
  - o Installation of lighting units.

**Center: Precious Metals:**

Date: 06/07/2022

- Construction Works:
  - o Marble installation.
- Aluminum and Carpentry Works:
  - o Iron installation.
  - o Installation of iron doors.
  - o Installation of aluminum hinges and slats.

Date: 02/01/2022

- Construction Works:
  - o Painting and dyeing works.
- Electric Works:
  - o Extension and installation of electricity and internet points.

**Center: Sharq Coop Society:**

Date: 06/07/2022

- Construction Works:
  - o Painting and dyeing works.
  - o Insulation works.

**Center: KIPCO (Floor 19, 20, 21):**

Date: 05/01/2022

- Construction Works:
  - o Painting and dyeing works.
- Electric Works:
  - o Extension and installation of electricity and internet points.
  - o Installation of lighting units.

**Center: KIPCO:**

Date: 30/03/2022

- Electric Works:
  - o Extension of electricity and internet points.
  - o Installation of lighting units.
- Sanitation Works:
  - o Installation of a water heater.

Date: 14/06/2022

- Sanitation Works:
  - o Installation of a water heater.
  - o Installation of a western toilet.
  - o Installation of a glass mirror.



- Electric Works:
  - o Extension and installation of electricity and internet points.
  - o Installation of lighting units.

Date: 17/07/2022

- Construction Works:
  - o Painting and dyeing works.
- Electric Works:
  - o Extension and installation of electricity and internet points.
  - o Installation of lighting units.

Date: 04/09/2022

- Sanitation Works:
  - o Valve installation.
  - o Houzz installation.
  - o Installation of a water filter.
- Electric Works:
  - o Extension and installation of electricity and internet points.
  - o Installation of lighting units.

**Governorate: Al-Ahmadi:**

**Center: Sabahiya:**

Date: 10/01/2022

- Construction Works:
  - o Painting and dyeing works.
- Sanitation Works:
  - o Installation of a water filter.
  - o Installation of a bidet for the bathroom.
- Electric Works:
  - o Extension and installation of electricity and internet points
  - o Installation of lighting units.
  - o Installation of an exhaust fan.

Date: 27/03/2022

- Construction Works:
  - o Glass installation.
  - o Painting and dyeing works.
- Sanitation Works:
  - o Installation of a western toilet.
- Electric Works:
  - o Extension and installation of electricity, telephone and Internet points
  - o Installation of lighting units.

Date: 01/06/2022

- Construction Works:
  - o Ceramic installation.
  - o Painting and dyeing works.
- Sanitation Works:
  - o Installation of a western toilet.
- Electric Works:
  - o Extension of electricity points.
  - o Installation of lighting units.
  - o Installation of an exhaust fan.



Date: 30/08/2022

- Construction Works:
  - o Installation of ceramic tiles and insoles.
  - o Painting and dyeing works.
- Aluminum and Carpentry Works:
  - o Installation of an aluminum door with a shutter.
- Sanitation Works:
  - o Installation of a water filter.
- Electric Works:
  - o Extension of electricity points.
  - o Installation of lighting units.
  - o Installation of an exhaust fan.

**Center: Umm Al-Hayman:**

- Electric Works:
  - o Extension and installation of electricity and internet points.
  - o Installation of lighting units.
  - o Installation of an exhaust fan.

**Center: Jaber Al-Ali:**

Date: 04/01/2022

- Electric Works:
  - o Extension and installation of electricity and internet points.
- Carpentry and Aluminum Works:
  - o Installation of iron sections.

**Governorate: Jahra:**

**Center: Al-Mutlaa (temporary offices):**

Date: 02/05/2022

- Construction Works:
  - o Casting works for regular and reinforced concrete.
  - o Cement block construction works.
  - o Two-layer cement surveying work.
  - o Installation of a gypsum board ceiling.
  - o Installing thermal insulation for the roof.
- Works Outside the Center:
  - o Installation of interlocking tiles.
  - o Installation of curbstone.
  - o Installation of a gypsum board partition.
  - o Laying of ceramic flooring.
  - o Wall paint works.
- Sanitation Works:
  - o Multiple works in bathrooms:
  - o Installation of a stainless steel sink.
  - o Installation of a sink mixer.
  - o Installation of two toilets.
  - o Installation of a bidet.
  - o Installation of a heat-insulated water tank.
  - o Installation of a mixer in the kitchen.
  - o Installation of a water heater.
  - o Installation of PPR and UPVC pipes.



- Electric Works:
  - o Installation of general and subsidiary electricity distribution panels.
  - o Installation of a lighting fixture.
  - o Installation of an exhaust fan.
  - o Installation of electrical sockets.
  - o Installation of a telephone point.
  - o Installation of an Internet point and cabin.
  - o Installation of a ground electrode and a copper-armed cable.
- Carpentry and Aluminum Works:
  - o Installation of iron sections.
  - o Installation of a mesh fence.
  - o Installation of aluminum doors and windows.
  - o Installation of aluminum sections.
  - o Installation of roof covering made of metal panels.
  - o Installation of corrugated aluminum roof panels.
  - o Installation of a mirror in the bathroom.

### Center: Saad Al-Abdullah:

Date: 02/11/2022

- Construction Works:
  - o Installation of ceramic tiles in the bathroom.
  - o Ceiling painting works.
- Sanitation Works:
  - o Installation of a sink mixer in the kitchen.
  - o Multiple tasks in the bathroom:
    - Installation of a pottery sink.
    - Installation of a sink mixer.
    - Installation of a plastic box.
- Electric Works:
  - o Installation of a ceiling lighting unit.
  - o Installation of an exhaust fan.
  - o Installation of a telephone point.
  - o Installation of an Internet point and cabin.
- Carpentry and Aluminum Works:
  - o Installation of aluminum cabinets.
  - o Installation of aluminum doors and partitions.
  - o Installation of iron partitions.

### Maintenance, Drawing and Photography Section:

- Introducing a new bidding for maintaining copiers and fax machines at the Ministry and external centers, for a period of three years.
- Adding new cameras (60 cameras) to the new bidding.
- Maintaining (257) photocopiers at the Ministry and external centers, supplying them with consumables (ink, toner, drum, printer and heater).
- Maintaining (137) fax machines in the Ministry and external centers and supplying them with consumables.
- Thermal binding and cold binding of cards.
- Adding (2) new thermal packaging machines (luxury quality).
- Adding (3) spiral packaging machines (professional type).
- Performing regular maintenance on current spiral packaging machines.
- Color and regular documents photocopying for employees of the Ministry and its external centers.
- Various types of document packaging, spiral and thermal.
- Saving documents (in PDF) on flash memories.
- Extract (PDF) files from flash memories.



**Part (8)**  
**Technical Support  
and Planning**





### Internal Services Section:

- Moving cartons of documents to the Ministry's warehouse.
- Issuing requests for entry permits to upper parking lots (individuals).
- Issuing requests for service implementation (installing and removing partitions, creating rooms, issuing room keys and rooms painting).
- Issuing orders for new furniture for supervisors at the Ministry.
- Equipping Insurance Department supervisors and employees' offices at the Ministries Complex.
- Issuing requests for implement work for the entry and exit of maintenance workers to complete the expansion of the server room and install surveillance cameras.
- Issuing requests to connect electricity points and internet points.
- Issuing requests for services disbursement (requesting telephone sets).
- Obtaining materials entry and exit permits.
- Booking a meeting room for the Joint Stock Companies Department.
- Changing the locks of offices and work units.
- Destruction of documents.
- Issuing orders for chairs for employees and auditors.
- Issuing a request for a parking card (lost or damaged cards).
- Issuing a request for financial approval to enter furniture.

### First: Information Systems Center

S#	Statement
1	Computers have been updated with SSD devices to increase their speed and to keep them up to date with the Ministry's modern systems and programs without disrupting the workflow of the various departments.
2	Assigning a team of engineers from the Operating Systems and Operations and Technical Development Sections to work on solving technical problems for computers and printers at external centers and in the Ministry.
3	A number of (202) computers were provided to cover the needs of the Ministry's departments and various centers subordinate thereto in order to support their work.
4	A number of (100) color printers were provided to cover the needs of the various departments of the Ministry and support their work.
5	A number of (286) TAPLETs were provided and delivered to the Commercial Control sector upon updating the commercial control system and linking it online to the electronic cloud, in addition to working on the remote control system.
6	Installing, preparing and connecting a Core Switch with the current one to distribute traffic in the Ministry's network.
7	Installing and defining two FortiGate Firewalls to secure and protect the network against hacking. (Replacing the old protection system).
8	Installing the FortiAnalyzer device, which allows for the preparation of reports and statistics to form a comprehensive view of the network protection situation and to analyze network traffic.
9	Completing the definition of the network domains of the Ministry's external centers and linking them to the Ministry's network.
10	Installing and preparing 17 network switches with the latest specifications and replacing them with old switches to increase the network's efficiency and speed to 10 Gigabit.
11	Updating the storage units (HPE 3PAR Storage) and increasing storage capacity.





12	Installing a backup storage unit using Tape Library technology
13	Increasing servers' storage capacity to enable installing virtual servers thereon.
14	Increasing servers' RAM to improve the performance speed of virtual servers.
15	Reconnection using fiber optics to all Network Switches in the Network Risers connected to the Main Server Room - Data Center, so as to provide a high-speed network connection to serve the floors of the Ministry of Commerce and Industry located in the Complex of Ministries.
16	Updating the storage units (HPE 3PAR Storage) and increasing the storage capacity.
17	Installing a backup storage unit using Tape Library technology
18	Increasing the storage capacity of servers to enable installing virtual servers thereon.
19	Increasing servers' RAM to improve the performance speed of virtual servers.
20	Reconnection using fiber optics to all Network Switches in the Network Risers connected to the Main Server Room - Data Center, so as to provide a high-speed network connection to serve the floors of the Ministry of Commerce and Industry located in the Complex of Ministries.
21	Rearranging and numbering all network points and their connections to Network Switches in Network Risers, along with numbering the final points in employee offices.
22	Expanding and redesigning the main room for computer servers to include a main room for computer servers, a separate room for panels and electrical equipment/devices, and a third room for controlling the main room.
23	Redesigning the main electrical supply from the main electrical divider of the Ministries Complex Administration to provide high electrical loads to serve the main room for computer servers, with the installation of new electrical panels (MSBs- DBs) and equipment to provide backup electricity (UPS), while preparing connections to provide backup electricity via a diesel generator.
24	Replacement and installation of raised floors, ceiling structure and accessories in the main room for computer servers, while rearranging the location of cabins for computer server equipment. This is to be followed by arranging all network extensions, removing old connections under the floor and in the ceiling, setting paths for network extensions and others for electricity, numbering them and developing the quality of connections and the quality of materials used.
25	Installing and activating systems and equipment to monitor the main room for computer servers with cameras.
26	Installing and activating temperature and humidity sensing systems for computer server equipment cabinets.
27	Installing and activating metal locking devices and systems for the main doors of the main room for computer servers.
28	Installing a fire-fighting system for electronic equipment (FM200), gas cylinders, alarms, warning sirens and fire signs with warning signs for the room itself.
29	Statistics on the number of activities organizing Hajj trips.
30	Statistics on the number of insurance company and insurance brokerage licenses from 2019.
31	Statistics of Individual Companies Department and Commercial License Department.
32	Statistics on the number of licenses to practice the activity of providing credit facilities to customers through installment sales of goods and services.
33	Listing the names of companies practicing activities in the Communications and Information Technology Sector



34	Statistical data matrix
35	Commercial licenses for insurance brokers and insurance professions.
36	Statistics on the number of licenses pending in Oil Sector.
37	Statistical reports of the Ministry of Commerce.
38	Automatically requesting statistical data from the Ministry of Communications and Information Technology regarding fish sales (domestic - imported)/
39	Requesting preliminary data for private companies for the National Jobs Strategy Project.
40	Training Ministry employees on using electronic portals and responding to inquiries.
41	Adding a service to confirm the country of origin, so as to manage the suppression of commercial fraud on the Ministry's electronic portal.
42	Preparing the precious metals management system and adding the necessary modifications to the electronic payment service with KNET Company to participate in the 18 <sup>th</sup> International Gold and Jewelry Exhibition.
43	Listing the industrial license.
44	Adding a trademark filing to practice a profession.
45	Comprehensive amendment to cancel a trademark.
46	Providing a service to register old patents to complete the procedures.
47	Launching the Construction Supply Services Portal.
48	Launching the Financial and Administrative Portal for the leave selling system (Financial and Administrative Affairs Sector).
49	All commercial activities have been transferred from the local to the international classification of the Ministry of Commerce and Industry.
50	Adding the service of renewing commercial licenses on the Commercial Registry Portal.
51	Adding some services and procedures to Sahl and Shal Business applications.
52	The digital Real Estate Management portal has been launched.
53	Adding (5) new services to the Joint Stock Companies Department portal.
54	The Automated Trademark Registration Services portal has been launched.
55	Maintaining and developing the pricing system and following up on amendments.
56	Updating the Ministry's website as required ( <a href="http://www.moci.gov.kw">www.moci.gov.kw</a> ).
57	Following up on the requests received on the Digital Commercial Registration System Portal as added to the system and creating a QR code for payment and collection.
58	Working to link the Public Prosecution with the Commercial Control System in terms of commercial records.



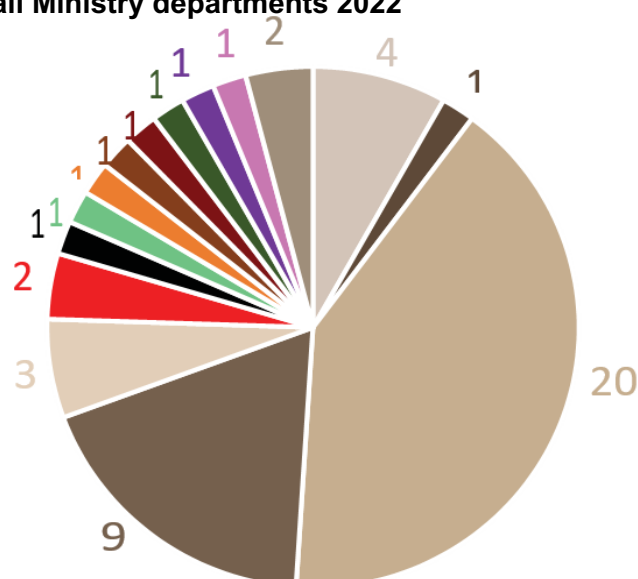
## Second: Management Development and Training Department

Statistics of training courses for the Ministry's departments during the year 2022:

S#	Department	No. of Courses
1	Commercial Control Department	4
2	Administrative Affairs Department	1
3	Financial Department	20
4	Information Systems Center	9
5	Management Development and Training	3
6	Supply	2
7	Minister's Office	1
8	Technical Office	1
9	International Relations Department	1
10	Real Estate Department	1
11	Public Relations and Media Department 1	1
12	Single Window Department	1
13	General Services Department	1
14	Lawsuits and Contracts Management	1
15	Legal Studies Department	2
S#	<b>Total Data for the Development and Training Department</b>	<b>Nos</b>
1	Total number of training courses	49
2	Total number of trainees	172
3	Cost of the courses is in Kuwaiti Dinars	KD 5000

### Percentage distribution of training courses for all Ministry departments 2022

- Financial Department
- Supply
- International Relations Department
- Single window Department
- Legal Studies Department
- Administrative Affairs Department
- Management Development and Training
- Technical Office
- Public Relations and Media Department
- Lawsuits and Contracts Management
- Commercial Control Department
- Information Systems Center
- Minister's Office
- Real Estate Department
- General Services Department





## Training Department:

Statistics on training courses and the number of trainees during the period from 01/01/2022 to 31/12/2022

Table (1)			
S#	Training Program	Departments	No. of Participants
1	Writing memos and financial reports	Administrative Affairs	1
2	Management Development and Training – Minister's Office – Supply - Technical Office - International Relations - Real Estate - General Services - Financial Affairs - Commercial Control – Single Window - Public Relations and Media	Civil Defense Measures for Members Civil Defense Committees in Government Sector	11
3	Introductory workshop for government agencies on the Right to Access Information Law	Legal Studies - Information Systems Center	2
4	Cybersecurity basics workshops	Information Systems Center	2
5	Government Services Digitization Initiative - (Workshop on Approving Government Services Guide Classifications)	Information Systems Center - Management Development and Training	5
6	Special invitation to participate in the Digitization of Government Services Initiative Course	Information Systems Center	1
7	Forum/E-Government	Information Systems Center	3
8	AWS Kuwait Roadshow 22 Conference	Information Systems Center	2
9	The Fourth Kuwait Cybercrime Conference	Information Systems Center	2

Table (2)			
	Training Program	Departments	No. of Participants
10	Codes and classifications of external accounts for budget sections and accounting treatments in financial and governmental management systems	Financial Department	1
11	Art of wording legal memorandums	Lawsuits and Contracts – Legal Studies	2
12	Developing and preparing the structure of training systems and mechanisms in accordance with international standards for comprehensive quality	Management Development and Training	1
13	Introductory workshop/inspection of counterfeit goods	Commercial Control	31
14	Work ethics and promotion of integrity and transparency to combat corruption	Commercial Control	2
15	Rules for budget implementation and application	Financial Affairs	1
16	Seminar on the procedures to be followed when preparing Table (9) Annual Evaluation of Current and Non-Current Non-Financial Assets for Fiscal Year 20/2022	Financial Affairs	2
17	Seminar on Circular No. (4) of 2017 regarding the disposal of materials outside the scope of use in the Inventory Management System	Financial Affairs	1
18	Seminar on Circular No. (12) of 2016 regarding warehouse inventory in the Inventory Management System in with financial management systems	Financial Affairs	1





Table (3)			
*	Training Program	Departments	No. of Participants
19	Workshop explaining public procurement systems in Kuwait (Law No. (49) of 2016 on Public Tenders and Law No. (5) of 2020 on Procurement Systems for Public Entities, as amended, - Circular No. (4) of 1997 regarding government auctions - Instructions for group purchasing	Financial Department	3
20	Procurement System - GFMIS Systems	Financial Department	3
21	Budget System - GFMIS System	Financial Department	1
22	Integrated approach to prepare and qualify new accountants and financial employees in government agencies and attached entities	Financial Department	1
23	Custodies organization and inventory of non-current non-financial assets	Financial Department	2
24	Crimes of forgery, fraud, and financial fraud	Financial Department	1
25	General Budget Session	Financial Department	2
26	Codes and classifications of external accounts for budget sections and accounting treatments in financial and governmental management systems	Financial Department	1

Table (4)			
*	Training Program	Departments	No. of Participants
27	Monthly Closures - GFMIS System	Financial Department	4
28	Warehouse Affairs in the Inventory Management System - GFMIS Systems		1
29	Accounting procedures and rules necessary to close accounts and preparing the final account	Financial Department	6
30	International Public Sector Accounting Standards (IPSAS)	Financial Department	4
31	Program budgeting and performance evaluation	Financial Department	2
32	Preparing draft government budgets and the rules governing them	Financial Department	2
33	Writing memos and financial reports	Financial Department	1
34	Fourth Cybersecurity Scientific Education Conference (CERC)	Information Systems Center	2
35	World Food Day Event	Supply	3
36	Precious Metals Examination	Commercial Control	34
37	Introduction to Python	Information Systems Center	3
Total No. of Courses: 37		Total No. of Trainees: 172	

**Note:**

Total number of training courses for the year 2022 has decreased, compared to previous years, due to reducing the training budget received from the Ministry of Finance, amounting to KD (5,000), which has been fully consumed.



### Work Methods and Service Development Section:

Work Methods and Service Development Section is one of the key sections in the Administrative Development and Training Department, especially in the year 2022, when we began actual implementation of the services digital transformation at the Ministry of Commerce and Industry, through (Sahl) application and the ESCWA, which aims to gather all electronic government services in all Arab states, provided by individuals and business sector, in cooperation with the Central Agency for Information Technology.

The Section also specializes in preparing studies on work methods and models in the Ministry by simplifying work procedures for employees and auditors alike, in addition to following up on its work with the Work Methods and Service Development Department, the Civil Service Commission, to review and update all data in the state ministries, including the Ministry of Commerce and Industry (Government Services Directory), which includes all services provided by the Ministry, to be displayed on the website ([www.csc.net.kw](http://www.csc.net.kw))

### Section Objectives:

- Conducting studies related to work methods and approaches, developing the services, preparing research on simplifying procedures and work maps and assisting the Ministry's departments in issuing their own work manuals.
- Contributing to issuing the procedures manual, the reference manual (services manuals) and other (guidelines) in cooperation with the Ministry's departments.
- Surveying auditors' opinions regarding the level of services provided by the Ministry and measuring their satisfaction with the level of performance.
- Preparing studies to develop public services' quality and proposing setting and developing public services performance standards, using international quality standards.
- Implementing the service quality strategy and programs and coordinating their implementation in cooperation with the Ministry's various service departments.
- Measuring the degree of change in public services performance compared to objective performance standards.
- Preparing studies on organizing data, files and office systems and creating information bases for services, documented with procedural manuals.
- Participating in meetings and committees related to methods and simplification of work procedures and service development and coordinating with the Civil Service Commission in this regard.
- Dividing work according to the capabilities of each employee, so as to achieve optimal results.



### **Achievements of the Work Methods and Service Development Section:**

1. The Government Services Directory, located on the integrated automated systems, the Civil Service Commission, as constantly updated in the systems by the Section.
2. The Ministry of Commerce and Industry Services Manual, which serves auditors, as displayed on the Ministry's website.
3. The Work Procedures Manual for the Ministry as a whole (each department separately), which is located in the Work Methods and Service Development Section, on Flashat system, and is deemed a reference for every department in the Ministry of Commerce and Industry.
4. The Ministry of Commerce and Industry's fees guide, which is dedicated to the fees and serves the public and auditors.
5. Several development studies were prepared and presented to His Excellency the Minister and the Undersecretary, which aim to improve the level of work of employees and auditors at the Ministry of Commerce and Industry.
6. Several various questionnaires were prepared and sent to the Undersecretary of the Ministry, concerned with employees and auditors, in order to determine the extent of job satisfaction in the Ministry. This is in addition to questionnaires to the auditors to determine the extent of their satisfaction with the services provided by the Ministry of Commerce and Industry.
7. We participated in several meetings during the year 2022, whether in person or online, on the digital transformation of the Ministry of Commerce and Industry's services and how to implement them. Minutes of those meetings were prepared and sent to the Undersecretary.
8. Several workshops were attended on the proposed classifications for the Government Services Directory, at the headquarters of the Central Agency for Information Technology.
9. Several reports have been prepared on the advantages of digital transformation of the services provided by the Ministry of Commerce and Industry.

### **Manuals Prepared by the Work Methods and Service Development Section:**

#### **First: Ministry of Commerce and Industry Service Manual**

- Data has been updated in the Ministry of Commerce and Industry's Services Manual for the year 2022, as most of the service departments in the Manual have had their services updated, which resulted in new terms and fees being updated.

#### **Second: Ministry of Commerce and Industry Work Procedures Manual:**

- The Ministry of Commerce and Industry's Work Procedures Manual has been prepared to include all sectors of the Ministry, including service and non-service departments (each department separately).
- Letters were sent to the Assistant Undersecretaries at the Ministry regarding the approval of the Work Procedures Manual for each sector in the Ministry, in preparation for printing the departments' work procedures manual.
- Personal interviews were held with the Ministry's Assistant Undersecretaries to hand them over the manuals for their sectors and have them approved thereby.
- Procedures manuals were received from various departments in the Ministry over a period of 11 months of continuous work.
- The Ministry of Commerce and Industry's Work Procedures Manual data has been reviewed and updated in line with the electronic changes that occurred in 2022.

#### **Third: Ministries of Trade and Industry Service Fees Manual:**

- The Ministry of Commerce and Industry Services Fees Manual is being updated after several departments have changed their fees.
- All new data, services and fees were collected from the Ministry's existing service departments.

#### **Fourth: Government Services Directory (Integrated Automated Systems):**

- All the services of the Ministry of Commerce and Industry have been updated for the year 2022, where more than 200 services have been included in the Integrated Automated Systems



Program, the Government Services Directory, and displayed on the Civil Service Commission website ([www.csc.net.kw](http://www.csc.net.kw)).

- Follow-up is now underway with the Civil Service Commission in the Administrative Development Sector to upgrade most of the service departments after creating new fields in the Government Services Directory system and they will be added to the services of the Ministry of Commerce and Industry.

## Monitoring the Development of Organization and Job Descriptions

### Job Description and Evaluation Section:

1. Providing the Ministry's employees with copies of the Job Description Manual.
2. Providing the Ministry's employees, applying for supervisory job interviews, with job descriptions for vacant positions.
3. Completing the update of the Job Description Manual based on the Civil Service Commission's observations regarding the following departments:
  - o Legal Studies Department
  - o Financial Affairs Department
  - o Business Relations and Patents Department
4. The Trademark and Patent Department was contacted about amending the terms of reference of the (Patent Section), of the Trademark and Patent Control Department.
5. Preparing an inventory of job titles according to the Job Description Manual prepared based on the competencies of the approved organizational units upon the request of the Administrative Affairs Department.

### Organization Development Section:

- 1) Letter from the head of the Civil Service Commission regarding detailed competencies for organizational units with no competencies.
- 2) Creating a new proposed organizational structure.
- 3) Letter of attachment to the Civil Service Commission regarding the organizational structure of the Ministry of Commerce and Industry and the matching of the competencies card for the Free Zones Department and the competencies for the Storage Areas Department.
- 4) Addressing the Civil Service Commission about approving and documenting the construction of centers affiliated with the Commercial Control Department, designing the organizational structure affiliated with the Commercial Control Department and adding (Al-Khairan Center, Sabah Al-Ahmad Center) affiliated with the Al-Ahmadi Governorate Inspection Monitoring.
- 5) Communicating with the Civil Service Commission about the latest developments regarding the updated organizational structure of the Ministry of Commerce and Industry.
- 6) Attending a workshop entitled (Organizational Structures System and the Central System of the Government Services Directory) at the Civil Service Commission.

## Third: Planning and Research Department

The Planning and Research Department supervises the preparation of studies and research related to trade development, prepares short- and long-term plans and their executive programs related to achieving the Ministry's objectives and follows up on their implementation, in addition to providing statistical data related to commercial activity, in cooperation with various information sources. The following is a brief presentation of the Department's achievements for the year 2022.



### **First: Statistics and Data Field**

1. Preparing monthly tables and drawings for the “Economic Bulletin”, for twelve (12) departments of the Ministry, for the year 2022.
2. Preparing quarterly and semi-annual tables and drawings for the year 2022.
3. Preparing tables and graphics for the Annual Report for the year 2022.

### **Second: Research Field**

- Preparing and issuing the “Monthly Commercial Bulletin” that deals with commentary on the work and achievements of the Ministry’s departments during the month, supported by the necessary statistics and illustrations. The same is displayed on the Ministry’s website and is being sent to the office of His Highness the Minister, the Undersecretary, Assistant Undersecretaries and to several parties outside the Ministry.
- Preparing and issuing the Ministry’s Annual Report (2021) in Arabic and English languages, which includes all achievements of the Ministry’s sectors, accompanied by significant statistics and graphs. The Ministry’s annual reports are being distributed to the Minister, the Undersecretary, the Assistant Undersecretaries and to the concerned authorities inside and outside the Ministry. They are also being displayed on the Ministry’s website.

### **Third: The Field of Planning**

1. Preparing the annual plan for the digital transformation project for the fiscal year (2023-2024).
2. Preparing minutes for seven (7) Planning Committee meetings.
3. Preparing minutes for four (4) Development Plan Team meetings.

### **Fourth: Follow up on the Government Action Plan**

- Preparing a report on the Ministry’s achievements for the year 2022.
- Following up on the implementation of the Development Plan (2023/2024).
- Following-up on the Government Action Plan 2022/2023.

## **Fourth: Supply Department**

During the year 2022, the Ministry continued to assume its role in ensuring the provision of essential commodities and basic materials to citizens at acceptable prices, within its compliance with the state’s policy regarding confronting the rise in living expenses by subsidizing commodity prices.

The Ministry is concerned with consumer affairs and protection through its pioneering and major role in supervising local markets to protect the consumer against manipulation and exploitation, to which he may be exposed, in addition to policies related to subsidizing goods and the ration card. Several ministerial resolutions have been issued during the year in this regard.

The policy followed to confront price inflation in the local market stems from the reality of the Kuwaiti economy, which is based on the principle of free economy that the state adopts, the openness of the local market to all world markets, the dominance of supply and demand factors and fair competition among merchants.

Therefore, the Ministry’s intervention in setting prices takes place within a narrow scope representing in determining the prices of basic goods and materials necessary for consumer’s life yet without interfering in setting the prices of other luxury goods that do not fall under the pricing umbrella. This is left to the factors of supply and demand and the provision of a climate of competition to have the desired effect on price trends and achieve a balance between the interests of the merchant and the consumer.

### **The Ministry’s role in confronting price inflation:**

The Ministry’s role in confronting inflation and changes in the prices of basic commodities and foodstuffs may be summarized as follows:



- Implementing the government's policy of subsidizing the prices of basic commodities listed on the ration card, which are sold at specific prices pursuant to ministerial resolutions issued in their regard, such as construction materials, e.g., iron, cement and limestone bricks.
- Providing a strategic stock of basic commodities and materials (rice, vegetable oils, powdered milk, liquid milk, sugar, lentils, flour, tomato paste and chicken), which meet the needs of the population for up to six months in anticipation of any emergency circumstances.
- Preventing the export of materials subsidized by the state to ensure their availability to citizens in continuous, abundant quantities and that they do not leak out of the state due to their low prices.

In terms of the current conditions, cooperating with competent authorities, such as the Kuwaiti Catering Company, the Union of Cooperative Societies and the Kuwaiti Flour Mills and Bakeries Company, by providing financial support to these entities in exchange for providing these materials and paying rents for regular and refrigerated warehouses and transportation and storage fees. As for the general objectives that we expect to achieve, they are as follows:

**First Objective:** Achieving the principle of effective control over the local market to attain the required balance between the consumer and merchant interest together. The Ministry has determined the executive policy to achieve this objective as follows:

- Educating and rationalizing the consumer in his daily dealings in the market and his choice from among different alternatives of goods and services, achieving maximum benefit, in exchange for the prices paid for the goods and services offered.
- Introducing the consumer to the laws and ministerial resolutions issued by the Ministry through various media, which achieves self-monitoring that helps facilitate the Ministry's inspection body.
- The Ministry continuous monitoring of businesses and public markets to prevent fraud and price manipulation in order to protect the consumer.

**Second Objective:** Maintaining the stability of the citizens' standard of living and ensuring their access to basic commodities at reasonable prices. The Ministry has set the executive policies for this objective, as follows:

- Providing the necessary subsidies for basic foodstuff and materials to alleviate the burden of living costs, in an effort to reduce the prices of similar goods in the local market.
- Providing the necessary subsidies for construction materials, such as iron, cement and limestone bricks.
- Coordinating between the Ministry and other entities responsible for importing and distributing, such as Kuwait Supply Company, the Union of Cooperative Societies, etc., to deliver these commodities to citizens easily and speedily through the ration card route for first-grade materials or the societies' central markets for other items.
- Striving to create a strategic commodity stock of basic materials to achieve the principle of long-term food security.
- Continuous auditing and inspection of distribution entities to ensure that they do not violate the ministerial resolutions specifying individual shares and selling prices.
- Working to link and operate the ration cards automated system in the cooperative societies' ration branches, in all regions of the State of Kuwait, in line with the state's policy of developing its services in all fields and developing the current system to be compatible with the application of the smart card that will replace the ration card currently used.




**Statement of subsidies disbursed from 01 January 2022 until 31 December 2022:**

<b>Basic Materials Disbursed During 2022</b>				
S#	Item	Measurement Unit	Quantities Subsidized	Amount (KD)
1	Basmati (Bshawer) Rice	Kilogram	85508121.325	31,538,522.627
2	Sugar	Kilogram	26609999.000	4,559,818.900
3	Regular milk powder	Carton (6 cans)	798199.820	19,916,974.080
4	Vegetable Oil	Carton (6 cans)	1666076.333	25,724,499.030
5	Tomato Paste	Carton	1292674.775	1,808,899.404
6	Chicken	Kilogram	37669008.000	27,218,255.204
7	Lentils	Kilogram	4000000.000	806,300.000
8	Flour	Kilogram	271616.299	26,126,457.250
9	Bread	Kilogram	88047.052	6,971,043.815
<b>Total Basic Items</b>		NC	NC	144,670,770.310

<b>Construction Materials Disbursed During 2022</b>				
S#	Item	Measurement Unit	Quantities Subsidized	Amount (KD)
1	Black cement	50 kg bag	7460.000	7,161.600
2	Limestone bricks	Cubic meter	0.000	–
3	Supply cement	50 kg bag	1042540.000	9,667,485.240
4	Iron	Ton	356032.000	70,822,788.750
5	White insulating brick	Cubic meter	539135.000	8,790,981.942
6	Central Air Conditioning	Beneficiary	9443.000	39,846,843.750
7	Concrete	Cubic meter	3167588.809	63,412,513.080
8	Cement bricks	Bricks	103911415.000	13,965,694.175
9	Sanitary kits	Beneficiary	1128.000	408,555.000
10	Electrical wires	Beneficiary	1418.000	2,530,605.000
11	Ceramic and porcelain	Beneficiary	42.000	80,745.000
12	External cladding	Beneficiary	660.000	1,132,005.000
13	Thermal insulator	Beneficiary	0.000	–
14	Waterproofing	Beneficiary	2.000	3,780.000
15	Coarse dyes	Beneficiary	0.000	–
<b>Total Construction Items</b>		NC	NC	210,669,158.537

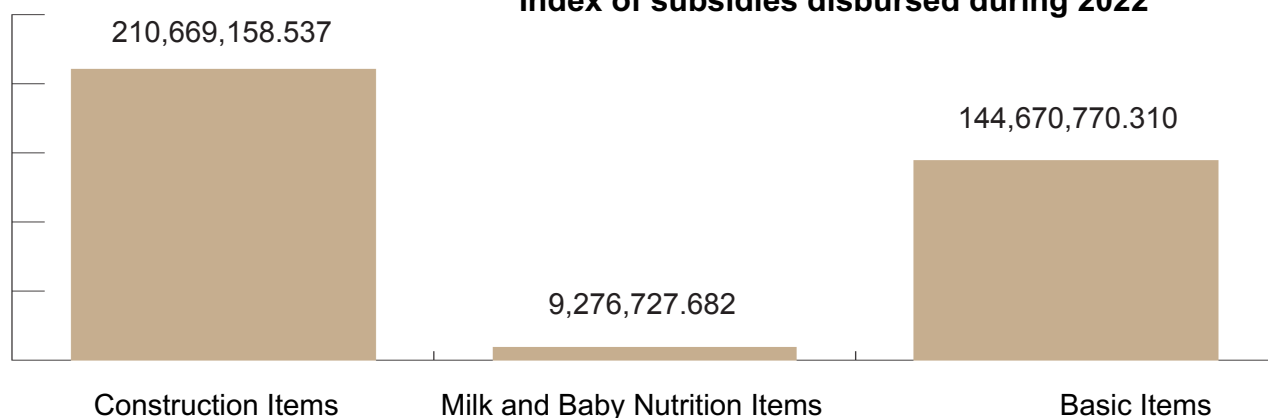


**Subsidies for Milk and Child Nutrition Disbursed in 2022**

S#	Item	Measurement Unit	Quantities Subsidized	Amount (KD)
1	Cerelac Baby Nutrition	Carton of 24 * 0.400 grams	10979.000	238,786.928
2	Nan baby milk 1	Carton of 12 * 0.400 grams	18400.000	379,235.000
3	Nan baby milk 2	Carton of 12 * 0.400 grams	29242.000	605,130.410
4	Nan baby milk 3	Carton of 12 * 0.400 grams	36211.000	801,616.830
5	Similac Gold baby milk 1	Carton of 24 * 0.400 grams	6962.000	351,293.078
6	Similac Gold baby milk 2	Carton of 24 * 0.400 grams	8740.000	448,628.570
7	Similac Gold baby milk 3	Carton of 24 * 0.400 grams	18410.000	942,728.789
8	PediaSure Complete Baby Nutrition 1	Carton of 24 * 0.400 grams	3939.000	212,275.861
9	Similac Total Comfort Milk 1	Carton of 24 * 0.400 grams	2660.000	106,087.325
10	Similac Total Comfort Milk 2	Carton of 24 * 0.400 grams	4208.000	241,305.656
11	Similac Total Comfort Milk 3	Carton of 24 * 0.400 grams	6305.000	363,176.197
12	S26 Pro Gold Milk 1	Carton of 24 * 0.400 grams	4350.000	189,586.020
13	S26 Pro Gold Milk 2	Carton of 24 * 0.400 grams	7790.000	346,235.600
14	S26 Pro Gold Milk 3	Carton of 24 * 0.400 grams	10700.000	445,360.400
15	Aptamil infant formula 1	Carton of 24 * 0.400 grams	9430.000	422,677.938
16	Aptamil infant formula 2	Carton of 24 * 0.400 grams	14390.000	683,596.667
17	Bebelac baby milk 1	Carton of 24 * 0.400 grams	1545.000	54,949.101
18	Bebelac baby milk 2	Carton of 24 * 0.400 grams	2857.000	103,077.163
19	Bebelac Junior 3 milk	Carton of 12 * 0.400 grams	2741.000	83,559.385
20	Aptamil Advance 3 milk	Carton of 12 * 0.400 grams	11683.000	508,794.650
19	Novalac milk 1	Carton of 12 * 0.400 grams	5350.000	101,481.340
20	Novalac milk 2	Carton of 12 * 0.400 grams	9890.000	202,144.240
21	Novalac Genio milk	Carton of 12 * 0.400 grams	10550.000	208,927.500
22	Kabrita Gold Milk 1	Carton of 12 * 0.400 grams	4325.000	205,865.675
23	Kabrita Gold Milk 2	Carton of 12 * 0.400 grams	6461.000	307,537.139
24	Kabrita Gold Milk 3	Carton of 12 * 0.400 grams	6975.000	332,003.025
27	Primilac milk 1	Carton of 12 * 0.400 grams	1000.000	23,476.800
28	Primilac milk 2	Carton of 12 * 0.400 grams	1150.000	26,998.320
29	Primilac milk 3	Carton of 12 * 0.400 grams	1500.000	32,923.800
30	Primilac baby food wheat with milk	Carton of 12 * 0.400 grams	200.000	586.920
31	Aptamil Comfort Milk 1	Carton of 12 * 0.400 grams	1577.000	58,577.350
32	Aptamil Comfort Milk 2	Carton of 12 * 0.400 grams	1417.000	52,634.182
33	Nido	Carton of 12 * 0.400 grams	144253.000	2,614.039
34	Aloma 1	Carton of 12 * 0.400 grams	456.667	4,739.347
35	Aloma 2	Carton of 12 * 0.400 grams	474.000	4,812.417
36	Aloma 3	Carton of 12 * 0.400 grams	653.167	5,615.344
37	Nan Comfort Milk 1	Carton of 12 * 0.400 grams	1558.417	8,610.254
38	Nan Comfort Milk 2	Carton of 12 * 0.400 grams	1219.083	6,735.434
39	Invastar Develop 1	Carton of 12 * 0.400 grams	850.000	21,561.185
40	Invastar Develop 2	Carton of 12 * 0.400 grams	950.000	24,097.795
41	Invastar Develop 3	Carton of 12 * 0.400 grams	800.000	20,292.880
42	Baby and Me 1	Carton of 12 * 0.400 grams	680.000	23,380.032
43	Baby and Me 2	Carton of 12 * 0.400 grams	620.000	21,317.088
44	Baby and Me 3	Carton of 12 * 0.400 grams	670.000	23,036.208
45	Dana Luck 1	Carton of 12 * 0.400 grams	200.000	9,552.600
46	Dana Luck 2	Carton of 12 * 0.400 grams	200.000	9,552.600
47	Dana Luck 3	Carton of 12 * 0.400 grams	200.000	9,552.600
Total milk and infant nutrients		NC	NC	9,276,727.682



### Index of subsidies disbursed during 2022



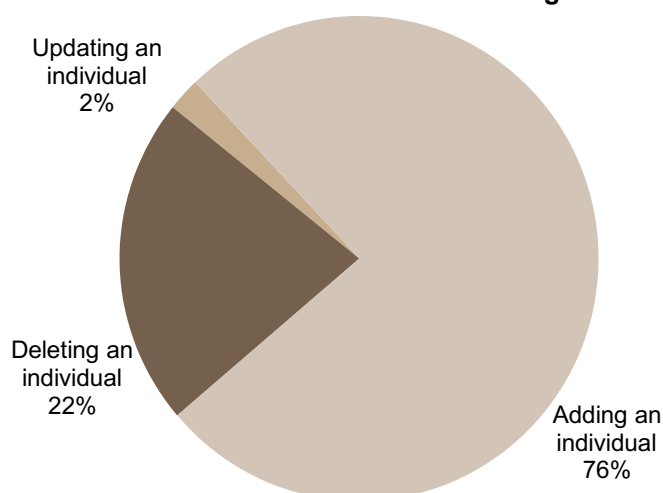
### Total support value in accordance with the main materials groups during 2022 compared with 2021

S#	Subsidized Items	Value (KD)		% of Change
		2022	2021	
1	Basic Items	144,670,770	91,872,200	57%
2	Milk and Baby Nutrition Items	9,276,728	6,712,594	38%
3	Construction Items	210,669,159	152,376,922	38%
	Total	364,616,657	250,961,716	45%

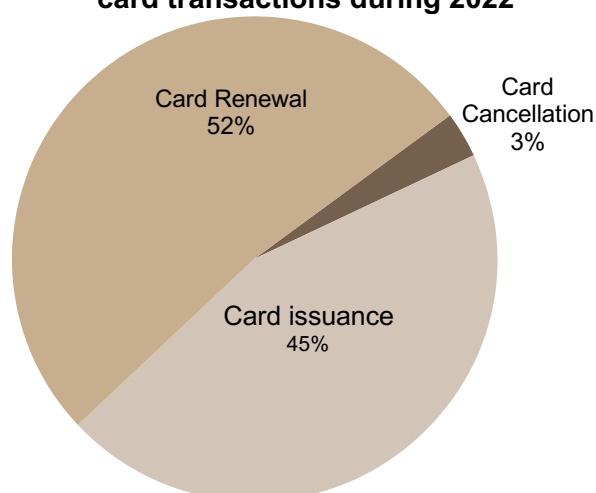
### Ration Card Transactions During 2022

S#	Transaction	Total Cards	Transactions	Total Beneficiaries
1	Card issuance	7891	Adding an individual	140352
2	Card Renewal	9215	Updating an individual	3758
3	Card Cancellation	466	Deleting an individual	39427
4	Cards Accumulation	254607	Beneficiaries Accumulation	2212798

### Percentage distribution of transactions of individual beneficiaries during 2022



### Percentage distribution of ration card transactions during 2022





## Key Ministerial and Administrative Resolutions Issued During the Year 2022

### Ministerial Resolutions:

- Ministerial Resolution No. (4) of 2022, dated 17/01/2022, regarding Tradenames Registration.
- Ministerial Resolution No. (5) of 2022, dated 23/01/2022, regarding the Naming of Supported Construction Materials.
- Ministerial Resolution No. (7) of 2022, dated 06/02/2022, regarding the Controls Governing Tradenames Registration.
- Ministerial Resolution No. (12) of 2022 regulating, dated 16/02/2022, the rules and procedures for the testing of auditing profession practice.
- Ministerial Resolution No. (14) of 2022, dated 16/02/2022, stipulating the risk of exporting all types of local and imported livestock in the period from 01/03/2022 to 01/08/2022.
- Ministerial Resolution No. (27) of 2022, dated 17/03/2022, regarding prohibiting the export of vegetable oils.
- Ministerial Resolution No. (33) of 2022, dated 24/03/2022, prohibiting the export of chicken and frozen chicken pieces.
- Ministerial Resolution No. (35) of 2022, dated 28/03/2022, regarding export controls for products manufactured from subsidized kerosene.
- Ministerial Resolution No. (40) of 2022, dated 31/03/2022, regarding adding local liquid milk products to the ration card at reduced prices.
- Ministerial Resolution No. (47) of 2022, dated 20/04/2022, amending Article (1) of Ministerial Resolution No. (34) of 2005, whereby all unlicensed companies and establishments are prohibited from practicing the activity of purchasing and selling chemicals, excluding the entities licensed by the Public Authority for Industry is authorized to import the aforementioned materials.
- Ministerial Resolution No. (48) of 2022, dated 21/04/2022, regarding adding commercial activities.
- Ministerial Resolution No. (56) of 2022, dated 25/05/2022, amending the per capita share of frozen chicken.
- Ministerial Resolution No. (59) of 2022, dated 31/05/2022, regarding the amendment of Ministerial Resolution No. (35) of 2022 regarding export controls for products manufactured from subsidized kerosene.
- Ministerial Resolution No. (60) of 2022, dated 31/05/2022, regarding the approval of marking stamps affixed on imported precious metal artifacts, in accordance with Ministerial Resolution No. (165) of 2019, as amended, regarding the reorganization and procedures for marking imported precious metals and artifacts, as amended.
- Ministerial Resolution No. (68) of 2022, 09/06/2022, regarding prohibiting the export of iron scrap.
- Ministerial Resolution No. (72) of 2022, dated 19/06/2022, regarding including new types of infant formula and nutritional supplements on the subsidized ration card.
- Ministerial Resolution No. (73) of 2022, dated 19/06/2022, regarding the pricing of infant formula on the subsidized ration card.
- Ministerial Resolution No. (76) of 2022, dated 30/06/2022, regarding the risk of importing, manufacturing, selling or installing modified types of performance exhaust systems and their accessories.
- Ministerial Resolution No. (77) of 2022, dated 30/06/2022, regarding the inclusion of new types of infant formula and nutrients.



- Ministerial Resolution No. (84) of 2022, dated 07/07/2022, regarding the formation of an advisory committee to study the prices of food and consumer goods.
- Ministerial Resolution No. (86) of 2022, dated 07/07/2022, regarding adding commercial activities.
- Ministerial Resolution No. (89) of 2022, dated 19/07/2022, regarding the permissibility of converting a sole proprietorship, with a valid license to operate (general trade and contracting) field, into a one-person company.
- Ministerial Resolution No. (92) of 2022, dated 26/07/2022, regarding extending the ban and re-export of vegetable oils.
- Ministerial Resolution No. (93) of 2022, dated 26/07/2022, regarding extending the ban and re-export of frozen chicken.
- Ministerial Resolution No. (97) of 2022, dated 07/08/2022, regarding the establishment of the electronic Real Estate Broker's Guide.
- Ministerial Resolution No. (98) of 2022, dated 07/08/2022, regarding the inclusion of new types of infant formula and nutrients in the ration card.
- Ministerial Resolution No. (99) of 2022, dated 07/08/2022, regarding the ban on cash transactions for offices, institutions and companies that recruit domestic workers.
- Ministerial Resolution No. (100) of 2022, dated 07/08/2022, regarding adding commercial activities.
- Ministerial Resolution No. (113) of 2022, dated 22/08/2022, regarding adding commercial activities.
- Ministerial Resolution No. (114) of 2022, dated 22/08/2022, regarding the formation of a committee to research and study the impact of banning the export of products manufactured from subsidized kerosene on relevant companies.
- Ministerial Resolution No. (124) of 2022, dated 07/09/2022, regarding issuing a regulation regulating mobile vehicles.
- Ministerial Resolution No. (128) of 2022, dated 13/09/2022, regarding banning the export of fresh eggs.
- Ministerial Resolution No. (159) of 2022, dated 21/11/2022, regarding the formation of a joint committee between the Ministry of Commerce and Industry and the Public Authority for Manpower to implement what was stated in Council of Ministers Resolution No. (1868) of 2018 regarding determining the percentages of national workers in non-governmental agencies and Ministerial Resolution No. (689) of 2018 regarding unifying the classification of statistical data for economic activities in government agencies.
- Ministerial Resolution No. (162) of 2022, dated 21/11/2022, regarding allowing the display of unmarked precious metal artifacts that are offered for sale during the period of the 18th Gold and Jewelry Exhibition.
- Ministerial Resolution No. (165) of 2022, dated 22/11/2022, regarding banning the import, sale, purchase and circulation of all types of preparations that contain carcinogenic substances.
- Ministerial Resolution No. (167) of 2022, dated 24/11/2022, regarding regularizing the status of companies in accordance with the United Nations International Classification of Economic Activities.
- Ministerial Resolution No. (168) of 2022, dated 24/11/2022, regarding replacing the text of Article One of Ministerial Resolution No. (165) of 2022 to read as follows: It is prohibited to import, sell, purchase and trade all materials included in the composition of cosmetics.
- Ministerial Resolution No. (169) of 2022, dated 28/11/2022 regarding adding commercial activities.
- Ministerial Resolution No. (176) of 2022, dated 04/12/2022, regarding the amendment of Ministerial Resolution No. (35) of 2022 regarding export controls for products manufactured from subsidized kerosene.



- Ministerial Resolution No. (177) of 2022, dated 05/12/2022, amending Ministerial Resolution No. (411) of 2013 regarding issuing the Executive Regulations of Law No. (111/2013 AD) regarding commercial store licenses.
- Ministerial Resolution No. (180) of 2022, dated 12/12/2022, regarding the approval of marking stamps affixed on imported precious metal artifacts, in accordance with Ministerial Resolution No. (165) of 2019, as amended, regarding the reorganization and procedures for marking imported precious metals and artifacts, as amended.
- Ministerial Resolution No. (182) of 2022 dated 12/13/2022, amending Ministerial Resolution No. (580) of 2018 issuing the executive regulations of Law No. (18) of 2018.
- Ministerial Resolution No. (184) of 2022, dated 14/12/2022. amending Ministerial Resolution No. (287) of 2016 issuing the Executive Regulations of Law No. (1) of 2016 issuing the Companies Law.
- Ministerial Resolution No. (189) of 2022, dated 20/12/2022, amending Ministerial Resolution No. (155) of 2018 regarding regulating the conditions and procedures for calling for joint stock companies' capital increase and decrease.
- Ministerial Resolution No. (191) of 2022, dated 21/12/2022, amending the regulations organizing professional companies for accounting services and auditing.

### **Administrative Resolutions:**








- Administrative Resolution No. (978) of 2022, dated 02/06/2022, banning the import of bird meat types from the Republic of France.
- Administrative Resolution No. (979) of 2022I dated 02/06/2022, regarding lifting the ban on the import of all bird meat types, its derivatives and table eggs from the Republic of Romania.
- Administrative Resolution No. (981) of 2022, dated 02/-6/2022, regarding lifting the ban on the import of all bird meat types, its derivatives and table eggs from the Republic of Portugal.
- Administrative Resolution No. (982) of 2022, dated 02/06/2022, regarding banning the import of bird meat types from the Republic of Mexico.
- Administrative Resolution No. (983) of 2022, dated 02/06/2022, banning the import of bird meat types from the Republic of Gabon.
- Administrative Resolution No. (1113) of 2022, dated 16/06/2022, regarding lifting the ban on the import of all bird meat types, its derivatives and table eggs from the state of Kentucky, United States of America.
- Administrative Resolution No. (1114) of 2022, dated 16/06/2022, regarding banning the import of bird meat types from the United States of America.
- Administrative Resolution No. (1115) of 2022, dated 16/06/2022, banning the import of ruminant meat types from the Republic of Burundi.
- Administrative Resolution No. (1116) of 2022, dated 16/06/2022, banning the import of bird meat types from the Republic of Guinea.
- Administrative Resolution No. (1117) of 2022, dated 16/06/2022, regarding lifting the ban on the import of all bird meat types, its derivatives and table eggs from the Kingdom of Spain.








## Means of Communication with the Ministry of Commerce and Industry

Ministry switch:		22480000
Ministry of Commerce and Industry		@mociq8
Hotline		135
WhatsApp		55135135
Post Box		Safat 2944
Corporate Switch		137
Ministry of Commerce and Industry		@mociq8

## Websites of the Ministry of Commerce and Industry

Ministry of Commerce Website <a href="http://www.moci.gov.kw">www.moci.gov.kw</a>	
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